



TENANT INFORMATION ADVISORY

Retention: January 15, 2024

October 24, 2023

23-045

HOLIDAY DECORATIONS

During the holiday season, decorations are placed throughout the Terminal and other occupied spaces to remind everyone of a special time of year. The selection of decorations on many occasions has not met the minimum fire code requirements for the Airport. Please refer to the following information:

1. All artificial decorations (i.e., trees, garland, wreaths, etc.) must be certified to be of a fire-resistant nature.
2. Any decorations that do not have a fire-resistant listing shall not be used.
3. Decorations shall not obstruct corridors, exit ways, or other means of egress.
4. Decorations that are electrical shall be UL listed for their intended use, and the overuse of electrical outlets must be avoided. Usage of heavy-duty extension cords or power strips are prohibited.
5. Decorations such as dried trees, straw, and hay are prohibited.
6. No open flames of any kind shall be allowed (i.e., candles, etc.).
7. Decorations cannot impede or obstruct any fire protection features such as automatic sprinklers, fire alarm manual pull stations, or audio/visual notification devices.
8. The BWI Fire and Rescue Department Office of the Fire Marshal and personnel from the BWI Fire and Rescue Department will be inspecting decorations daily to ensure compliance with fire codes.

Fresh Cut or Live Trees

The use of fresh cut or live trees is prohibited. Any trees found of this type will be removed.

Please direct any questions to Quentin Meullion, BWI Fire and Rescue Department Office of the Fire Marshal at 410-859-7511 or fireprevention@bwiairport.com.

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Gregory W. Solek
Director
Office of Airport Operations

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