

***Citizens Committee for the Enhancement of Communities Surrounding
Baltimore/Washington International Thurgood Marshall Airport***

**Meeting Minutes
June 14th, 2023**

COMMITTEE	PRESENT	ABSENT	REPRESENTING
Kevin Plessner	X		Linthicum-Shipley Improvement Association
Howard Johnson	X		Greater Elkridge Community Association
Andy Werner	X		Glen Burnie Improvement Association
Monica Smearman		X	Greater Ferndale Community Civic Assn.
Barbara Morgan	X		Glen Burnie
Rodney Jones	X		Severn Improvement Association
Ron Looper	X		Elmhurst Improvement Association
Dana Carrington	X		Timber Ridge HOA
Marjorie Deschenes	X		Provinces Civic Association
Jason Morgan	X		
Mary DesChamps		X	Carriage Pines at Lake Village HOA
STAFF SUPPORT			
Bruce Rineer	X		MAA, OECS, Noise Section
Karen Harrell	X		MAA, OECS, Noise Section
Brittany Janowski	X		MDOT, Office of the Attorney General
Darline Terrell-Tyson		X	MAA, OECS, Noise Section
Royce Bassarab	X		MAA, OECS, Noise Section
Michelle Christoffers	X		MDOT, Office of the Attorney General

Discussion

1. The 4th Quarter Fiscal Year 2023 meeting was held on June 14th, 2023 virtually via Microsoft Teams. The meeting began at 6:00 p.m.
2. Mr. Kevin Plessner, Chair, performed roll call and welcomed all attendees.
3. The Committee reviewed the previous meeting minutes from the FY2023 3rd Quarter meeting held on March 22nd, 2023. A motion was made by Mr. Ron Looper and seconded by Mr. Howard Johnson to accept the March 22nd, 2023 meeting minutes. The motion passed by a vote of 8-0.
4. Administrator's Report

Mr. Bruce Rineer provided the Committee an update on the fiscal year 2023 and expected fiscal year 2024 budget.

5. Certificate of Status Review for Submissions

MAA confirmed that all applicants maintained a current Certificate of Status with the Maryland Department of Assessments and Taxation.

6. Grant Applications

Grant Application 23-03 (Carriage Pines at Lake Village HOA – construction of a retaining wall) was introduced for discussion. This application was discussed during the 3rd Quarter 2023 meeting and was tabled pending additional information. The Carriage Pines at Lake Village HOA is requesting funding for construction of a retaining wall at Barnwood Court at the corner of Brookmead Court. Mr. Johnson made a motion to approve at the lower amount, seconded by Mr. Looper.

The Committee noted that in the previous meeting there was some confusion with the multiple estimates but that there was demonstrated need for the project. By a vote of 9-0, the Committee voted to recommend for approval Grant Application 23-03.

Grant Application 23-05 (Severn Improvement Association, replacement of community entrance sign, tree removal, and construction of a retaining wall) was introduced for discussion. The Severn Improvement Association is requesting funding for replacement of a community entrance sign for the 17-home Northwoods Estate community, at the intersection of Northwoods Estate Drive and 7715 WB&A Road in Severn. This application was discussed during the 3rd Quarter 2023 meeting and was recommended for approval for the amount of the sign alone. The Northwoods Estate community elected to deny the grant request and resubmitted. Mr. Andy Werner made a motion to accept the application, seconded by Ms. Marjorie Deschenes. Mr. Rodney Jones and Mr. Jason Morgan recused themselves as members of the Severn Improvement Association.

Ms. Jessica Snipes from the Northwoods Estate community explained the need for a retaining wall and tree removal. She explained the community’s preference for the estimate with the higher amount due to the higher construction of the retaining wall. Ms. Snipes narrated some additional photos to illustrate the elevation of the site, and how the tree removal would create challenges with planting additional vegetation. The Committee inquired about potential visual or acoustic considerations of the trees proposed to be removed, as well as the proposed sign location and orientation.

Mr. Looper made a motion to withdraw the previous motion and introduce the motion to approve the grant application in the higher amount at the request of the community. Mr. Johnson seconded. By a vote of 7-0, the Committee voted to recommend for approval Grant Application 23-04.

Grant Application 23-06 (Linthicum Shipley Improvement Association (LSIA) – Sidewalk replacement at Groveland Road) was introduced for discussion. Mr. Plessner recused himself as a member of the Linthicum Shipley Improvement Association. Mr. Charles Mannion from the River Birch Manor association explained the project; sidewalks are approximately 30 years old and display settlement and cracking and would benefit approximately eight homes who are all in favor of the project. Mr. Looper made a motion to approve at the lower amount, seconded by Mr. Jones.

By a vote of 8-0, the Committee voted to recommend for approval Grant Application 23-06.

7. New Business

None.

8. Old Business

Mr. Rineer reminded the group that financial disclosure statements are required to be submitted to the Maryland Ethics Commission. He noted that if any Committee members have not submitted the statement, please contact him for the information.

9. Open Discussion

Mr. Rineer noted that the outreach letter has been sent, and three communities responded with questions that MAA has answered. MAA will continue to gather information and prepare information to support additional outreach. Mr. Plessner volunteered to assist with information communities about the program as necessary. Mr. Rineer will circulate the letter to Committee members.

Mr. Rineer and Mr. Plessner discussed Anne Arundel County requirements and suggested adding a transportation engineer to assist in coordination with requirements associated with traffic calming projects. This suggestion has been shared internally and MAA is awaiting feedback.

The next meeting date was revised to Wednesday, September 13th due to accommodate MAA attendance at an industry conference.

10. Mr. Plessner motioned to adjourn, seconded by Mr. Looper. All voted in favor and the meeting adjourned at 6:50 p.m.