

***Citizens Committee for the Enhancement of Communities Surrounding
Baltimore/Washington International Thurgood Marshall Airport***

**Meeting Minutes
December 7th, 2022**

COMMITTEE	PRESENT	ABSENT	REPRESENTING
Kevin Plessner		X	Linthicum-Shipley Improvement Association
Howard Johnson	X		Greater Elkridge Community Association
Andy Werner	X		Glen Burnie Improvement Association
Monica Smearman		X	Greater Ferndale Community Civic Assn.
Barbara Morgan	X		Glen Burnie
Rodney Jones	X		Severn Improvement Association
Ron Looper	X		Elmhurst Improvement Association
Dana Carrington		X	Timber Ridge HOA
Marjorie Deschenes	X		Provinces Civic Association
Gary Simmons		X	Glen Burnie
Mary DesChamps	X		Carriage Pines at Lake Village HOA
STAFF SUPPORT			
Bruce Rineer	X		MDOT MAA, OECS, Noise Section
Karen Harrell	X		MDOT MAA, OECS, Noise Section
Brittany Janowski		X	MDOT, Office of the Attorney General
Darline Terrell-Tyson		X	MDOT MAA, OECS, Noise Section
Royce Bassarab	X		MDOT MAA, OECS, Noise Section
Michelle Christoffers	X		MDOT, Office of the Attorney General

Discussion

1. The 2nd Quarter Fiscal Year 2023 meeting was held on December 7th, 2022 virtually via Microsoft Teams. The meeting began at 6:02 p.m.
2. Mr. Howard Johnson, Vice Chair, performed roll call and welcomed all attendees.
3. The Committee reviewed the previous meeting minutes from the FY2023 1st Quarter meeting held on September 21, 2022. A motion was made by Mr. Ron Looper and seconded by Mr. Rodney Jones to accept the September 21, 2022 meeting minutes. The motion passed by a vote of 7-0.

4. Administrator's Report

Mr. Bruce Rineer provided the Committee an update on the fiscal year 2023 budget.

5. Certificate of Standing Review for Submissions

No grant applications were submitted, so no Certificates of Standing were reviewed.

6. Grant Applications

No grant applications were submitted. Grant Application 23-02, which was returned to the applicant for clarification at the previous meeting, has not yet been resubmitted. Mr. Rineer suggested follow up with the applicant.

7. New Business

Mr. Johnson suggested that elections be deferred to the next meeting on account of the Chair's absence from this meeting. Ms. Barbara Morgan motioned to move the election to the next meeting, seconded by Ms. Mary DesChamps. The motion passed by a vote of 7-0.

The Committee discussed potential meeting dates for calendar year 2023. Meeting dates of March 22, June 14, September 20, and December 6, 2023 were proposed. Grant application deadlines would be due 30 days prior to the meeting, and would be February 24, May 19, August 25, November 10, 2023. Ms. DesChamps moved to accept the dates as proposed, and Mr. Looper seconded. The motion passed 7-0.

The Committee discussed measures being taken to expand interest and participation in the program. Mr. Rineer displayed for the Committee a draft map that shows all known community associations, inclusive of Anne Arundel County community associations and past grant awardees and the eligibility boundary. Mr. Rineer displayed a draft letter that could be sent to each potentially eligible community association. Mr. Rineer noted that MDOT MAA is willing to present to community associations, on topics including the CEG program, and recounted a recent presentation to the Linthicum-Shipley Improvement Association.

8. Old Business

None.

9. Open Discussion

Mr. Johnson discussed that in the past, the Committee has approved trees as a potential sound barrier and expressed concern about tree installation as a beautification project. Ms. Morgan noted there have been past projects that were approved that included planting trees and noted that the Committee should consider on a case-by-case basis. Ms. DesChamps asked about a retaining wall that prevented erosion, and Mr. Rineer noted that it was potentially eligible, and noted that the Committee has approved community signs in the past. The Committee noted that each application should be considered on a case by case basis.

The 3rd Quarter, FY23 meeting is scheduled for March 22, 2023, in a virtual format.

10. Ms. Morgan motioned to adjourn, which was seconded by Mr. Jones. All voted in favor and the meeting adjourned at 6:36 p.m.