

ADDENDUM No. 1

July 27, 2022



REQUEST FOR PROPOSALS MDOT MAA-RFP-22-001

FOR THE NON-EXCLUSIVE RIGHT TO REDEVELOP, RENOVATE, LEASE & MANAGE THE RETAIL, RESTAURANT & COMMERCIAL SERVICES AT BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT

The Maryland Aviation Administration is a modal unit of
the Maryland Department of Transportation.

**MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND AVIATION ADMINISTRATION**

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SECTION I GENERAL

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SECTION I – GENERAL

**TO ALL PARTIES:
IMPORTANT NOTICE:**

This Addendum forms a part of the Contract documents and modifies the original Request For Proposals No. MDOT MAA-RFP-22-001 (“RFP”) solicitation documents dated May 31, 2022.

A. The Maryland Aviation Administration (hereinafter referred to as “Administration”) hereby affirms the critical dates relating to this RFP:

- | | | |
|-----------|------------------------|---|
| 1. | August 31, 2022 | Submission of Initial Technical Proposals |
| 2. | September 23, 2022 | Administration’s Response to Initial Technical Proposals |
| 3. | October 7, 2022 | Submission of Revised Technical Proposals (If necessary) & Financial Offer (Due 4:00 p.m., local time) |
| 4. | November 1, 2022 | Notice of Recommended Award to Selected Proponent & Notices to all other Proponents |

B. Section II of this Addendum No. 1 to the RFP provides a summary of the Pre-Proposal Conference held on June 15, 2022.

C. Section III of this Addendum No. 1 to the RFP provides a list of answers in response to questions presented during the Pre-Proposal Conference held on June 15, 2022 and received in writing by 4:00 p.m. on June 23, 2022. Answers follow the numbered questions.

- D.** The Administration has made changes to the original RFP solicitation documents that are attached hereto at Section IV, which changes, cancels and supersedes the same numbered Sections of the original RFP solicitation documents issued May 31, 2022. For ease of reference, added portions of each Section are **underlined**. Language that has been deleted from the original RFP solicitation documents is enclosed in **bold [brackets]** and ~~strikethrough~~ in Section IV.
- E.** Section V of this Addendum No. 1 provides a copy of the Pre-Proposal Conference attendee sign-in sheet. In addition, a list of attendees of BWI Marshall Airport’s Mixer & Networking Session for Developers, Local, Small, & Diverse Businesses is also provided. Further, the Administration has provided a list of parties who have registered for the RFP as of July 27, 2022. The Administration provided copies of these documents electronically to Pre-Proposal Conference attendees and the Selection Evaluation Panel within 24 hours of the Pre-Proposal Conference. Please note, the list of Proponents and Interested Parties included in this Addendum No. 1 is completely updated from the Administration’s June 16th distribution. Finally, Section V of this Addendum No. 1 provides additional general information. Proponents are advised that past activity may not be indicative of future activity. Changes in air carrier operations at BWI Marshall Airport could materially impact future activity. The Administration makes no guarantee of the accuracy or reliability of such information. Further, the Administration makes no guarantee concerning the number of passengers that will use BWI Marshall Airport in the future. All data provided is for informational purposes and the Administration is not responsible for any inaccuracies thereof. No warranty is intended or implied.
- F.** Section VI of this Addendum No. 1 to the RFP provides a **Revised** Exhibit “C,” illustrating updated concessions areas and locations in Concourse “D.” In addition, Section VI of this Addendum No. 1 to the RFP provides a new exhibit, Exhibit “H.” Exhibit “H” contains the location of the support and storage spaces for the Concessions Program. Finally, Section VI of this Addendum No. 1 to the RFP provides the designated Delivery & Distribution Zones for the purpose of supporting the integrated logistics, receiving and distribution services to Airport Concessions and other Airport tenants.

- G.** Section VII of this Addendum No. 1 to the RFP provides a new attachment, Attachment No. 8 titled Maryland Transportation Code Annotated Section 5-408. Attachment No. 8 relates to the Administration’s commercial operation of the Airport and its determination of the reasonableness of charges, fees, and prices established for goods and/or services.
- H.** Attached to this Addendum No. 1 at Section VIII is a form entitled “Proponent/Contractor Solicitation Comment Form,” and a form labeled “Acknowledgement of Receipt.” A signed “Acknowledgement of Receipt” (Form No. 15) must be returned to the Administration via email at MAARFPresponses@bwiairport.com and must accompany Proponent’s Technical Proposal Submission. Responses that do not have this form properly signed and attached as part of the Proponent’s Technical Proposal Submission may be rejected. Form No. 5 entitled “Proponents/Contractors Solicitation Comment Form” is to help the Administration improve the quality of its solicitations and make the process more responsive and business friendly. Please return any comments you may have with your Technical Proposal or if you choose not to propose, share your reasons by completing and returning this form.

**- ELECTRONIC COPY -
APPROVED
ORIGINAL ON FILE**

Tanya Wojtulewicz
Deputy Chief
Business Development & Management