

***Baltimore/Washington International Thurgood Marshall Airport
Meeting Minutes
December 11, 2019***

Attending

Dana Carrington
Marjorie Deschenes
Howard Johnson
Rodney Jones
Charles Kiessler
Ron Looper
Barbara Morgan
Kevin Plessner
Gary Simmons
Adrienne Trout
Bruce Rineer
Michelle Christoffers

Representing

Timber Ridge HOA
Provinces Civic Association
Greater Elkridge Community Association
Severn Improvement Association
Glen Burnie Improvement Association
Elmhurst Improvement Association
Glen Burnie
Linthicum-ShIPLEY Improvement Association
Glen Burnie
MDOT MAA, Office of Corporate and Community Relations
MDOT MAA, Office of Environment Noise Program
MDOT, Office of the Attorney General

Absent

Ben Olson Greater Ferndale Community Civic Association

Discussion

1. Chairperson Ron Looper called the meeting to order at 6:11 p.m.

2. Chairperson Looper asked the committee to review the August 21, 2019 meeting minutes. A motion was made by Howard Johnson and seconded by Kevin Plessner to accept the August 21, 2019 meeting minutes. The vote was 9-0 to accept the meeting minutes.

3. Adrienne Trout gave the administrator's report, presented the FY20 budget summary report, distributed the statute and informed the new committee members about the requirement to file a financial disclosure within 30 days and take ethics training within six months. There are three committee seats to fill. There was a question about what happens if the budget is granted in its entirety prior to the end of the year; applications may be denied for insufficient funds; however, the committee will still meet quarterly. Kevin Plessner inquired about the locations being screened for the noise zone within the statute. Michelle Christoffers responded that the administrator should screen the location, however, committee members may review this information as well.

4. **Grant Application 20-11 from Elvaton Town Condominium Regime** This grant was stayed at the August 21, 2019 meeting. A letter was dated September 9, 2019 was sent to the Elvaton Town Condominium Regime requesting two detailed comparable project

estimates be provided to review at tonight's meeting. No estimates were received. Kevin Plessner moved to deny the application and Barbara Morgan seconded the motion. By a vote of 9-0, this application was not approved for recommendation.

5. **Grant Application 20-12 from Olde Mill Condominium, Inc.** was introduced for discussion. The application was for the removal and replacement of an existing sidewalk from 544-570 Millshire Drive. Charles Kiessling made a motion to recommend the grant for approval for the lower amount. Marjorie Deschesnes seconded the motion. By a vote of 9-0, this application was approved for recommendation.
6. **Grant Application 20-13 from Olde Mill Condominium, Inc.** was introduced for discussion. The application was for the repair and replacement of existing sidewalks from 570-584 Millshire Drive. A motion to recommend the application for approval for the lower amount was made by Marjorie Deschenes and seconded by Gary Simmons. Chairperson Looper asked if there was any discussion. By a vote of 9-0, this application was approved for recommendation.
7. **Grant Application 20-14 from The Council of Unit Owners of Springleaf at Orchard Club Condominium, Inc.** was introduced for discussion. The application was for the repair, patching, crack fill, seal coat, and striping of the parking lot located at 6221-6313 Sandpiper Court and 6350-6424 Bayberry Court. A motion to recommend the application for approval for the lower amount was made by Marjorie Deschenes and seconded by Barbara Morgan. Chairperson Looper asked if there was any discussion. There was a discussion about this large project being two distinctly separate projects; sidewalks and roadway. There was discussion about whether the road needed the repairs requested in the application. The Committee determined they must vote on the application as a whole and not various components of the project. Marjorie Deschenes amended her motion and moved to deny recommending the application, and then Kevin Plessner seconded it. By a vote of 9-0, this application was not approved for recommendation.
8. **Grant Application 20-15 from Millrace Property Owners Association** was introduced for discussion. The application was for the removal and replacement of portions of existing sidewalks and curbs on Paddle Wheel East, Paddle Wheel West, Stone Wheel East and Stone Wheel West. A motion to recommend the application for approval for the lower amount was made by Marjorie Deschenes and seconded by Kevin Plessner. Chairperson Looper asked if there was any discussion. The committee discussed that this project is a resubmittal and that the lead walks are not included. By a vote of 6-3, this application was approved for recommendation.
9. **Grant Application 20-16 from Linthicum-Shipley Improvement Association** was introduced for discussion. Kevin Plessner recused himself. The application was for the removal and replacement of the sidewalk on Maple Road between Shortcross Road and Woodland Road. A motion to recommend the application for approval for the lower amount was made by Marjorie Deschenes and seconded by Gary Simmons. Chairperson Looper

asked if there was any discussion. Marjorie Deschenes commented that the sidewalk was extremely uneven. There was a question to Mr. Plessner about whether the grading would be improved, and Mr. Plessner answered yes. By a vote of 8-0, this application was approved for recommendation.

10. **Grant Application 20-17 from Linthicum-Shipley Improvement Association** was introduced for discussion. Kevin Plessner recused himself. The application was for the removal and replacement of the sidewalk from 101-119 Sycamore Road. A motion to recommend the application for approval for the lower amount was made by Gary Simmons and seconded by Charles Kiessling. Chairperson Looper asked if there was any discussion. The committee asked Mr. Plessner about the difference in the estimates and Mr. Plessner responded that he did not know why the costs differed, however the bids are for the same scope of work. By a vote of 8-0, this application was approved for recommendation.
11. Chairperson Ron Looper asked if there was any Old Business. Outgoing committee member Ken Glendenning mentioned that Ed Huber, a former committee member, had recently passed away.
12. Chairperson Ron Looper asked if there was any New Business. Adrienne Trout proposed the following meeting dates for 2020: February 26, June 3, August 26, December 2. Ron Looper commented that the committee had requested that the grant administrator mail the committee's packages earlier, and he was pleased that they came earlier. He also requested that the packages include the Certificate in Good Standing as that is an important document.
13. A motion to adjourn the meeting was made by Barbara Morgan and was seconded by Kevin Plessner. The meeting was adjourned at 7:28 p.m. by Chairperson Ron Looper.

