



remove the tax fees. (2) Please clarify if insurance is needed. The committee members are confused regarding the one-time write insurance language. (3) Will the sign be illuminated? Please give detail information of the proposed project and the desired outcome. The committee members were provided copies of the association's responses. Mr. Scott Spore, President of the North Linthicum Improvement Association, was present at the meeting and provided additional clarification. Melvin Kelly asked if the association submitted financial documentation as they were not in his packet. Mr. Looper confirmed all financial information was sent to the committee members via the CEG portal. Melvin Kelly then made a motion to recommend the grant for approval at the lower amount. Ken Glendenning seconded the motion. By a vote of 8-0, this application was approved for recommendation.

5. **Grant Application 20-01 from Sussex Square Condominium Council, Inc.** was introduced for discussion. The application was for the repair and replacement of existing sidewalks in the common walkways in front of 13 buildings that make up Sussex Square. A motion to recommend the application for approval for the lower amount was made by Ken Glendenning and seconded by Gary Falls. Chairperson Looper asked if there was any discussion. By a vote of 8-0, this application was approved for recommendation.
6. **Grant Application 20-02 from Olde Mill Condominium, Inc.** was introduced for discussion. The application was for the removal and replacement of an existing sidewalk on Millshire Drive to west of Worthington Road in front of units 522-536. A motion to recommend the application for approval for the lower amount was made by Howard Johnson and seconded by Ken Glendenning. Chairperson Looper asked if there was any discussion. By a vote of 8-0, this application was approved for recommendation.
7. **Grant Application 20-03 from Olde Mill Condominium, Inc.** was introduced for discussion. The application was for the removal and replacement of an existing sidewalk on Millshire Drive to west of Worthington Road in front of units 586-600. A motion to recommend the application for approval for the lower amount was made by Ken Glendenning and seconded by Marjorie Deschenes. Chairperson Looper asked if there was any discussion. By a vote of 8-0, this application was approved for recommendation.
8. **Grant Application 20-04 from Millrace Property Owners Association** was introduced for discussion. The application was for the replacement of common sidewalks, lead walks and curbs on Paddle Wheel East, Paddle Wheel West, Stone Wheel East and Stone Wheel West. Ken Glendenning made a motion to deny the application for recommendation, Dana Carrington seconded the motion. Chairperson Looper asked if there was any discussion. Ken stated the sidewalks in question do not appear to be community sidewalks but instead is the lead way to an individual's home. Dana Carrington stated she conducted a site visit and the sidewalks did not appear that they need to be replaced. The committee members also noted that the estimates were not comparable as there are significant differences between the two estimates that were provided. Ken Glendenning amended his motion to deny the application stating the application is unclear and insufficient as presented. By a vote of 4-3 the application was not approved for recommendation. Ron Looper abstained from voting.

9. **Grant Application 20-05 from Shipley's Crossing Homeowners Association** was introduced for discussion. The application was for asphalt crack sealing of roadways on Galliot Drive, Caracle Court, Shallop Court and Wherry Court. A motion to recommend the application for approval for the lower amount was made by Melvin Kelly and seconded by Dana Carrington. Chairperson Looper asked if there was any discussion. Ken Glendenning questioned if the pictures showed a need for the work. By a vote of 7-0, this application was approved for recommendation. Ken Glendenning abstained from the vote.
10. **Grant Application 20-06 from Shipley's Crossing Homeowners Association** was introduced for discussion. The application was for resealing the parking lot at Community Clubhouse. A motion to deny the application for approval was made by Ken Glendenning and seconded by Melvin Kelly. Chairperson Looper asked if there was any discussion. Ken Glendenning stated this a private community and from the photographs submitted as part of the application, the parking lot appears to be in great shape. By a vote of 7-0, this application was denied for recommendation. Melvin Kelly abstained from voting.
11. **Grant Application 20-07 from Shipley's Crossing Homeowners Association** was introduced for discussion. The application was for the installation of drains on a community walkway to prevent water from pooling and improve the safety of the walkways. A motion to deny the application for approval was made by Ken Glendenning and seconded by Dana Carrington. Chairperson Looper asked if there was any discussion. Ken Glendenning stated the area in question was not a public pathway. Michelle Christoffers stated, the statute does not require an area connect to a public throughway, but instead states the project should address transportation issues that impact the livability in the community. The committee discussed how this project impacts livability in the community. Ken Glendenning withdrew his motion and then made a motion to recommend the application for approval at the lower amount. Howard Johnson seconded the motion, by a vote of 8-0, this application was approved for recommendation.
12. **Grant Application 20-08 from Quail Run Community Association** was introduced for discussion. The application was for a new entrance sign at the corner of Severn Road and Severn Tree Blvd. A motion to recommend the application for approval for the lower amount was made by Ken Glendenning and seconded by Marjorie Deschenes. Chairperson Looper asked there was any discussion. Michelle Christoffers stated the application did not contain a Certificate of Good Standing from the Maryland Department of Assessments and Taxation (SDAT). Ken Glendenning amended his motion to recommend this application be approved for the lower amount subject to the association providing a valid copy of a Certificate of Good Standing from SDAT. By a vote of 7-0, this application was approved for recommendation. Dana Carrington abstained.
13. **Grant Application 20-09 from Belmont Station Community** was introduced for discussion. The application was for the removal and replacement of existing sidewalks, curbs and gutters in areas throughout the community. A motion to recommend the application for approval at the lower amount was made by Ken Glendenning. Melvin Kelly opposed the motion stating the application as submitted was not clear. Upon further review Ken

Glendenning agreed and amended his motion to deny the application for recommendation. Melvin Kelly second the amended motion. By a vote of 8-0, this application was not approved for recommendation.

14. **Grant Application 20-10 from Linthicum Elementary School** was introduced for discussion. The application was for replacement of a school sign that is located on the corner of Camp Meade Road and School Lane. A motion to deny the application for approval was made by Barbara Morgan and seconded by Melvin Kelly. Chairperson Looper asked if there was any discussion. Ken Glendenning questioned why the committee would consider grants for county owned properties. Michelle Christoffers stated the committee previously discussed clarifying the policy and application language to identify community associations or community organizations as eligible for applying for a grant. The committee discussed how a school's parent teacher association (PTA) meets the program requirements and if a county owned school sign impacts livability in the community. By a vote of 8-0, this application was not approved for recommendation.
15. **Grant Application 20-11 from Elvaton Town Condominium** was introduced for discussion. The application was for the repair of existing sidewalks and stairs throughout the community. A motion to deny the application was made by Ken Glendenning and seconded by Gary Falls. Chairperson Looper asked if there was any discussion. Ken Glendenning stated the project estimates were not comparable and differed significantly. Barbara Morgan stated the project proposal and estimates are not clear and very confusing. Ken Glendenning amended his motion to stay the vote on this application for additional clarification. The amended motion was seconded by Melvin Kelly. The committee requested the committee provide two detailed comparable project estimates be submitted to the committee for review and consideration prior to the next meeting. By a vote of 8-0, the final vote on this application was stayed until the next committee meeting.
16. Chairperson Ron Looper asked if there was any Old Business. There were no additional comments or discussion regarding any Old Business: Dana Carrington stated she was still experiencing technical difficulty navigating the online State Ethics training. Dee Outlaw stated after the June 11<sup>th</sup> committee meeting, she sent an email to all of the committee members that according to the State Ethics Commission all CEG members have successfully completed the required ethics training and no further action is required at this time.

Chairperson Ron Looper asked if there was any New Business. Chairperson Looper asked that the application packets be sent to the committee member as soon as possible. In preparation of this meeting many of the committee members did not have ample time to conduct site visits to the communities requesting grant funds. He also recommended that the Community Enhancement Program website be updated to clarify who is eligible to apply for grants. Dee Outlaw and Adrienne Trout said they will review the website and application language.

Adrienne Trout, reported to the committee, her office has received several nomination letters from various legislators to fill committee vacancies. She also explained the nomination process, that the Secretary of the Maryland Department of Transportation is the appointing authority and will notify the legislator, nominee and MDOT MAA once an appointment letter is sent.

Dee Outlaw reminded the committee members the next meeting will be held on Wednesday, November 20, 2019 at 6pm.

17. A motion to adjourn the meeting was made by Ken Glendening and was seconded by Melvin Kelly. The meeting was adjourned at 7:17p.m. by Chairperson Ron Looper.