

***Citizens Committee for the Enhancement of Communities Surrounding  
Baltimore/Washington International Thurgood Marshall Airport  
Meeting Minutes  
March 20, 2019***

**Attending**

Marjorie Deschenes  
Ken Glendenning  
Howard Johnson  
Ron Looper  
Barbara Morgan  
Ben Olsen  
Gary Falls  
Adrienne Trout  
Dee Outlaw  
Michelle Christoffers

**Representing**

Provinces Civic Association  
Linthicum-Shipley Improvement Association  
Greater Elkridge Community Association  
Elmhurst Improvement Association  
Dundee Community Association  
Greater Ferndale Civic Association  
Glen Burnie  
MDOT MAA, Office of Corporate and Community Relations  
MDOT MAA, Office of Corporate and Community Relations  
MDOT, Office of the Attorney General

**Absent**

Melvin Kelly            Severn Improvement Association

**Discussion**

1. Chairperson Ron Looper called the meeting to order at 6.02 p.m.
2. Chairperson Looper welcomed Mr. Ben Olsen to the committee and asked the members to review the November 28, 2018 meeting minutes. A motion was made by Ken Glendenning and seconded by Barbara Morgan to accept the November 28, 2018 meeting minutes. The vote was 7-0 in favor of approval as submitted.
3. Committee Member, Gary Falls mentioned he is planning to retire and will no longer represent the Glen Burnie Improvement Association. However, he would remain on the committee until his successor has been appointed by Secretary Rahn. Chairperson Ron Looper thanked Mr. Falls for his commitment to the committee.
4. Dee Outlaw gave the administrator's report and presented the FY19 budget summary report. There were no additional comments or discussion regarding the budget.
5. **Grant Application 19-09 from Olde Mill Condominium Association, Inc.** was introduced for discussion. The application was for the replacement of deteriorating sidewalks and is a safety hazard. A motion to recommend the application for approval for the lower amount was made by Ken Glendenning and seconded by Marjorie Deschenes.

Chairperson Ron Looper asked if there were any questions from the committee and if there would be any discussion before voting. Ken Glendenning stated he had visited the site and stressed the sidewalks are in very bad shape and needs to be replaced. Marjorie Deschenes also visited the site and stated the repairs are needed. By a vote of 7-0 this application was recommended for approval.

6. Chairperson Ron Looper asked if there was any Old Business. There were no additional comments or discussion regarding any Old Business.
7. Chairperson Ron Looper asked if there was any New Business. As reflected in the agenda, Dee Outlaw reminded the committee members if they have not done so to please complete the mandatory State Ethics Commission training and to submit their financial disclosures forms before the deadline of April 30<sup>th</sup>. Several of the members indicated they have been experiencing problems navigating the website. While others recalled previously taking the course and wanted to know if they are required to take it again. Dee Outlaw and Adrienne Trout agreed to contact the State Ethics Commission to secure answers to the committee members questions as well as written instructions for navigating the new website. Dee stated she would follow up with the members via email.
8. A motion to adjourn the meeting was made by Barbara Morgan and was seconded by Marjorie Deschenes. The meeting was adjourned at 6:19 p.m. by Chairperson Ron Looper.