

***Citizens Committee for the Enhancement of Communities Surrounding
Baltimore/Washington International Thurgood Marshall Airport
Meeting Minutes
March 20, 2019***

Attending

Marjorie Deschenes
Ken Glendenning
Howard Johnson
Ron Looper
Barbara Morgan
Ben Olsen
Gary Falls
Adrienne Trout
Dee Outlaw
Michelle Christoffers

Representing

Provinces Civic Association
Linthicum-Shipley Improvement Association
Greater Elkridge Community Association
Elmhurst Improvement Association
Dundee Community Association
Greater Ferndale Civic Association
Glen Burnie
MDOT MAA, Office of Corporate and Community Relations
MDOT MAA, Office of Corporate and Community Relations
MDOT, Office of the Attorney General

Absent

Melvin Kelly Severn Improvement Association

Discussion

1. Chairperson Ron Looper called the meeting to order at 6.02 p.m.
2. Chairperson Looper welcomed Mr. Ben Olsen to the committee and asked the members to review the November 28, 2018 meeting minutes. A motion was made by Ken Glendenning and seconded by Barbara Morgan to accept the November 28, 2018 meeting minutes. The vote was 7-0 in favor of approval as submitted.
3. Committee Member, Gary Falls mentioned he is planning to retire and will no longer represent the Glen Burnie Improvement Association. However, he would remain on the committee until his successor has been appointed by Secretary Rahn. Chairperson Ron Looper thanked Mr. Falls for his commitment to the committee.
4. Dee Outlaw gave the administrator's report and presented the FY19 budget summary report. There were no additional comments or discussion regarding the budget.
5. **Grant Application 19-09 from Olde Mill Condominium Association, Inc.** was introduced for discussion. The application was for the replacement of deteriorating sidewalks and is a safety hazard. A motion to recommend the application for approval for the lower amount was made by Ken Glendenning and seconded by Marjorie Deschenes.

Chairperson Ron Looper asked if there were any questions from the committee and if there would be any discussion before voting. Ken Glendenning stated he had visited the site and stressed the sidewalks are in very bad shape and needs to be replaced. Marjorie Deschenes also visited the site and stated the repairs are needed. By a vote of 7-0 this application was recommended for approval.

6. Chairperson Ron Looper asked if there was any Old Business. There were no additional comments or discussion regarding any Old Business.
7. Chairperson Ron Looper asked if there was any New Business. As reflected in the agenda, Dee Outlaw reminded the committee members if they have not done so to please complete the mandatory State Ethics Commission training and to submit their financial disclosures forms before the deadline of April 30th. Several of the members indicated they have been experiencing problems navigating the website. While others recalled previously taking the course and wanted to know if they are required to take it again. Dee Outlaw and Adrienne Trout agreed to contact the State Ethics Commission to secure answers to the committee members questions as well as written instructions for navigating the new website. Dee stated she would follow up with the members via email.
8. A motion to adjourn the meeting was made by Barbara Morgan and was seconded by Marjorie Deschenes. The meeting was adjourned at 6:19 p.m. by Chairperson Ron Looper.