

ADDENDUM NO. 1

SECTION P

BID OF Aircraft Service International, Inc. dba Menzies Aviation

ADDRESS 4900 Diplomacy Road, Fort Worth, TX 76155

TELEPHONE NUMBER 469 281 8356

FACSIMILE NUMBER N/A

E-MAIL ADDRESS ian.craft@menziesaviation.com

MADE THIS eighteenth (18) DAY OF November, 2020

BID GUARANTY Not required if total bid price is less than \$100,000 - Attached

TIME OF COMPLETION See TP-1.04 Duration

LIQUIDATED DAMAGES PER CALENDAR D. N/A

BIDS ARE IRREVOCABLE FOR 90 DAYS FOLLOWING BID OPENING

TO THE MARYLAND AVIATION ADMINISTRATION
BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT

GENTLEMEN:

The undersigned hereby declares to have carefully examined the Specifications entitled: Maryland Department of Transportation , Maryland Aviation Administration, **Contract No. MAA-MC-21-011, Airport Customer Service Agents for Automated Passport Control (APC) at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall) dated September 2020.**

The undersigned proposes and agrees to furnish all necessary supervision, labor and expertise to provide professional, reliable and effective customer service in the United State Customs and Border (CPB) Federal Inspection Station (FIS) to facilitate the movement and clearance of international passengers through U.S. Customs via the use of Aurtomated Passport Control (APC) kiosks located in the international terminal at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport for the above-said project for the Maryland Aviation Administration in accordance with the Specifications of the Technical Provisions, and Addenda issued by the Maryland Aviation Administration, number(s) addendum #1 at and for the following price(s):

Bidders shall submit positive unit price amounts or a bid of zero on the Bid form only. No negative unit price amounts shall be accepted as responsive bids.

Section I - First Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$6,534.92	x	12	=	\$78,419.04

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$4,472.16	x	12	=	\$53,665.92
B3	1	Assistant Project Manager	\$3,426.56	x	12	=	\$41,118.72
B4		Fringe Benefits for B2 & B3	\$1,737.72	x	12	=	\$20,852.64
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$115,637.28</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 19.55	x	56	=	\$ 1,094.80
B7	8	Customer Service Agents	\$ 17.14	x	448	=	\$ 7,678.72
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				=	<u>\$ 8,773.52</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$ 457,468.88
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section I - First Year Costs** \$ 651,525.20

(Part I plus Part II plus Part III)

Section II - Second Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$6,534.92	x	12	=	\$78,419.04

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$4,472.16	x	12	=	\$53,665.92
B3	1	Assistant Project Manager	\$3,426.56	x	12	=	\$41,118.72
B4		Fringe Benefits for B2 & B3	\$1,737.72	x	12	=	\$20,852.64
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$115,637.28</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 19.55	x	56	=	\$1,094.80
B7	8	Customer Service Agents	\$ 17.14	x	448	=	\$7,678.72
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				=	<u>\$8,773.52</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$457,468.88
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section II - Second Year Costs** \$651,525.20

(Part I plus Part II plus Part III)

Section III - Third Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$6,534.92	x	12	=	\$78,419.04

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$4,472.16	x	12	=	\$53,665.92
B3	1	Assistant Project Manager	\$3,426.56	x	12	=	\$41,118.72
B4		Fringe Benefits for B2 & B3	\$1,737.72	x	12	=	\$20,852.64
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$115,637.28</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A, 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 19.55	x	56	=	\$1,094.80
B7	8	Customer Service Agents	\$ 17.14	x	448	=	\$7,678.72
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				=	<u>\$8,773.52</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$457,468.88
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section III - Third Year Costs** \$ 651,525.20

(Part I plus Part II plus Part III)

Section IV - Fourth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$6,534.92	x	12	=	\$78,419.04

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$4,472.16	x	12	=	\$53,665.92
B3	1	Assistant Project Manager	\$3,426.56	x	12	=	\$41,118.72
B4		Fringe Benefits for B2 & B3	\$1,726.68	x	12	=	\$20,852.64
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$115,637.28</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$19.55	x	56	=	\$1,094.80
B7	8	Customer Service Agents	\$17.14	x	448	=	\$7,678.72
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				=	<u>\$8,773.52</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers' Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$457,468.88
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section IV - Fourth Year Costs** \$651,525.20

(Part I plus Part II plus Part III)

Section V - Fifth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1.10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$6,534.92	x	12	=	\$78,419.04

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1.10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$4,472.16	x	12	=	\$53,665.92
B3	1	Assistant Project Manager	\$3,426.56	x	12	=	\$41,118.72
B4		Fringe Benefits for B2 & B3	\$1,737.72	x	12	=	\$20,852.64
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$115,637.28</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1.10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$19.55	x	56	=	\$1,094.80
B7	8	Customer Service Agents	\$17.14	x	448	=	\$7,678.72
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				=	<u>\$8,773.52</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$457,468.88
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section V - Fifth Year Costs** \$651,525.20

(Part I plus Part II plus Part III)

Section VI - Extra Work Allowance (Five Years Per TP-1.11)

\$ 1,500,000.00

Bid Item	Acting Assistant Project Manager (Per TP-1.08, C, TP-1.10, B, and TP-1.11)	Hourly Rate
B11	First Year - Acting Hourly Rate	\$24.38
B12	Second Year - Acting Hourly Rate	\$24.38
B13	Third Year - Acting Hourly Rate	\$24.38
B14	Fourth Year - Acting Hourly Rate	\$24.38
B15	Fifth Year - Acting Hourly Rate	\$24.38

Note: The acting hourly rate listed in B11 through B15 above is per TP-1.10, B.

	Customer Service Supervisor (Per TP-1.07, D, TP-1.10, C, and TP-1.11)	Hourly Rate
B16	First Year - Overtime Hourly Rate	\$30.48
B17	Second Year - Overtime Hourly Rate	\$30.48
B18	Third Year - Overtime Hourly Rate	\$30.48
B19	Fourth Year - Overtime Hourly Rate	\$30.48
B20	Fifth Year - Overtime Hourly Rate	\$30.48

Note: The overtime rate listed in B16 through B20 above is per TP-1.10, C.

	Customer Service Agent (Per TP-1.07, E, TP-1.10, C, and TP-1.11)	Hourly Rate
B21	First Year - Overtime Hourly Rate	\$26.57
B22	Second Year - Overtime Hourly Rate	\$26.57
B23	Third Year - Overtime Hourly Rate	\$26.57
B24	Fourth Year - Overtime Hourly Rate	\$26.57
B25	Fifth Year - Overtime Hourly Rate	\$26.57

Note: The overtime rate listed in B21 through B25 above is per TP-1.10, C.

<u>Project Manager</u>		<u>Hourly Rate</u>
<u>(Per TP-1.07, B., TP-1.10, C, and TP-1.11)</u>		
B26	First Year - Overtime Hourly Rate	<u>\$32.75</u>
B27	Second Year - Overtime Hourly Rate	<u>\$32.75</u>
B28	Third Year - Overtime Hourly Rate	<u>\$32.75</u>
B29	Fourth Year - Overtime Hourly Rate	<u>\$32.75</u>
B30	Fifth Year - Overtime Hourly Rate	<u>\$32.75</u>

Note: The overtime rate listed in B26 through B30 above is per TP-1.10, C.

<u>Assistant Project Manager</u>		<u>Hourly Rate</u>
<u>(Per TP-1.07, C., TP-1.10, C, and TP-1.11)</u>		
B31	First Year - Overtime Hourly Rate	<u>\$24.38</u>
B32	Second Year - Overtime Hourly Rate	<u>\$24.38</u>
B33	Third Year - Overtime Hourly Rate	<u>\$24.38</u>
B34	Fourth Year - Overtime Hourly Rate	<u>\$24.38</u>
B35	Fifth Year - Overtime Hourly Rate	<u>\$24.38</u>

Note: The overtime rate listed in B31 through B35 above is per TP-1.10, C.

The Extra Work Allowance is per **TP-1.11, Extra Work Allowance**. The dollar amounts for the Extra Work Allowance are **not** guaranteed payments to the Contractor. The funds are intended to give the Administration spending flexibility for work over and above the routine scope of work outlined in the technical provisions of the contract for non-routine, unexpected and emergency expenses.

Bid Item B36

Section VII - Total Contract Cost \$4,757,626.00

Sum of Section I plus Section II plus Section III plus Section IV plus Section V plus Section VI

TOTAL CONTRACT COST Four Million, Seven Hundred and Fifty Seven Thousand, Six Hundred and Twenty

Six DOLLARS AND Zero CENTS. (\$ 4,757,626.00).

Award of this contract will be based on the lowest responsive and responsible bid meeting specifications.

The foregoing prices include and cover the furnishing of all vendor/subcontractor labor and material, mark-up, overhead, profit, delivery, storage, burden, installation, equipment, tools, insurance, and all similar incidental costs to complete each individual task, as set forth, described, and shown in the Specifications and other Contract Documents. Total Contract Cost listed above is the maximum spending authority for this contract and is subject to approval by the Maryland Board of Public Works. It should be noted, however, Administration spending authority for the contract is subject to fiscal year appropriations as approved by the Governor and the State Legislature and may be funded at less than the full contract value.

Each and every person bidding and named above must sign here. In case of firm, give the first and last name of each member in full with residence.

In case a bid shall be submitted by or on behalf of any corporation it must be signed in the name of such corporation by an authorized officer, or agent thereof, who shall also subscribe his name and office. The seal of the corporation shall be fixed.

IN WITNESS WHEREOF:

Ian Craft

Witness

Aircraft Service International, Inc.
dba Menzies Aviation

Contractor

11/18/2020

Date

By:



Signature

Ian Craft

Name of Point of Contact

Jennifer Gourley

Printed or Typed

214 709 7543

Phone Number of Point of Contact

Chief Financial Officer - Americas

Title

ian.craft@menziesaviation.com

E-mail Address of Point of Contact

38-1844892

Federal Tax Identification Number
or Social Security Number

Director Sales and Commerical Operations - Americas

Title of Point of Contact

SECTION P

BID OF CHRONOS SYSTEMS, INC.

ADDRESS 5211 AUTH ROAD, SUITE 201

TELEPHONE NUMBER (301) 423-9177

FACSIMILE NUMBER (301) 423-8149

E-MAIL ADDRESS CHRONOS1@CHRONOS1.COM

MADE THIS 3RD DAY OF DECEMBER

BID GUARANTY Not required if total bid price is less than \$100,000

TIME OF COMPLETION See TP-1.04 Duration

LIQUIDATED DAMAGES PER CALENDAR D N/A

BIDS ARE IRREVOCABLE FOR 90 DAYS FOLLOWING BID OPENING

TO THE MARYLAND AVIATION ADMINISTRATION
BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT

GENTLEMEN:

The undersigned hereby declares to have carefully examined the Specifications entitled: Maryland Department of Transportation, Maryland Aviation Administration, **Contract No. MAA-MC-21-011, Airport Customer Service Agents for Automated Passport Control (APC) at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall) dated September 2020.**

The undersigned proposes and agrees to furnish all necessary supervision, labor and expertise to provide professional, reliable and effective customer service in the United State Customs and Border (CPB) Federal Inspection Station (FIS) to facilitate the movement and clearance of international passengers through U.S. Customs via the use of Automated Passport Control (APC) kiosks located in the international terminal at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport for the above-said project for the Maryland Aviation Administration in accordance with the Specifications of the Technical Provisions, and Addenda issued by the Maryland Aviation Administration, number(s) MAA-MC-21-011 at and for the following price(s):

Bidders shall submit positive unit price amounts or a bid of zero on the Bid form only. No negative unit price amounts shall be accepted as responsive bids.

Section I - First Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$4,000.00	x	12	=	\$48,000.00

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$7,500.14	x	12	=	\$ 90,001.68
B3	1	Assistant Project Manager	\$6,250.40	x	12	=	\$ 75,004.80
B4		Fringe Benefits for B2 & B3	\$4,987.88	x	12	=	\$ 59,854.56
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 224,861.04</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate	
B6	1	Customer Service Supervisor	\$46.87	x	56	=	\$2,624.72	
B7	8	Customer Service Agents	\$32.46	x	448	=	\$14,542.08	
B8	<u>7</u>	Part III - Total Maximum Weekly Routine Personnel Costs				<u>504</u>	=	<u>\$17,166.80</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$895,111.29
 (Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section I - First Year Costs** \$1,167,972.33
 (Part I plus Part II plus Part III)

Section II - Second Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$4,120.00	x	12	=	\$49,440.00

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 7,725.14	x	12	=	\$92,701.73
B3	1	Assistant Project Manager	\$ 6,437.91	x	12	=	\$77,254.92
B4		Fringe Benefits for B2 & B3	\$5,137.52	x	12	=	\$61,650.24
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$231,606.89</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 48.28	x	56	=	\$ 2,703.68
B7	8	Customer Service Agents	\$ 33.43	x	448	=	\$ 14,976.64
B8	<u>7</u>	Part III - Total Maximum Weekly Routine Personnel Costs			<u>504</u>	=	<u>\$ 17,680.32</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$921,887.25
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section II - Second Year Costs** \$1,202,934.14
(Part I plus Part II plus Part III)

Section III - Third Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$4,243.60	x	12	=	\$50,923.20

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$7,956.90	x	12	=	\$95,482.80
B3	1	Assistant Project Manager	\$6,631.05	x	12	=	\$79,572.60
B4		Fringe Benefits for B2 & B3	\$5,291.64	x	12	=	\$63,499.68
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$238,555.08</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate	
B6	1	Customer Service Supervisor	\$49.72	x	56	=	\$2,784.32	
B7	8	Customer Service Agents	\$34.44	x	448	=	\$15,429.12	
B8	<u>7</u>	Part III - Total Maximum Weekly Routine Personnel Costs				<u>504</u>	=	<u>\$18,213.44</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$949,685.19
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section III - Third Year Costs** \$1,239,163.47
(Part I plus Part II plus Part III)

Section IV - Fourth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$4,370.91	x	12	=	\$52,450.92

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 8,195.61	x	12	=	\$98,347.32
B3	1	Assistant Project Manager	\$6,829.98	x	12	=	\$81,959.76
B4		Fringe Benefits for B2 & B3	\$5,450.39	x	12	=	\$65,404.68
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 245,711.76</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$51.22	x	56	=	\$2,868.32
B7	8	Customer Service Agents	\$35.47	x	448	=	\$15,890.56
B8	<u>7</u>	Part III - Total Maximum Weekly Routine Personnel Costs			<u>504</u>	=	<u>\$ 18,758.88</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$ 978,125.52
 (Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section IV - Fourth Year Costs** \$ 1,276,288.20
 (Part I plus Part II plus Part III)

Section V - Fifth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$4,502.04	x	12	=	\$54,024.48

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$8,441.47	x	12	=	\$101,297.64
B3	1	Assistant Project Manager	\$7,034.88	x	12	=	\$84,418.56
B4		Fringe Benefits for B2 & B3	\$5,613.90	x	12	=	\$67,366.80
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$253,083.00</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$52.75	x	56	=	\$2,954.00
B7	6	Customer Service Agents	\$36.53	x	448	=	\$16,365.44
B8	<u>7</u>	Part III - Total Maximum Weekly Routine Personnel Costs			<u>504</u>	=	<u>\$19,319.44</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$1,007,354.24
 (Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section V - Fifth Year Costs** \$1,314,461.72
 (Part I plus Part II plus Part III)

Section VI - Extra Work Allowance (Five Years Per TP-1.11)

\$ 1,500,000.00

Bid Item	Acting Assistant Project Manager (Per TP-1.08, C., TP-1.10, B. and TP-1.11)	<u>Hourly Rate</u>
B11	First Year - Acting Hourly Rate	\$ 56.24
B12	Second Year - Acting Hourly Rate	\$ 57.93
B13	Third Year - Acting Hourly Rate	\$ 59.67
B14	Fourth Year - Acting Hourly Rate	\$ 61.46
B15	Fifth Year - Acting Hourly Rate	\$ 63.30

Note: The acting hourly rate listed in B11 through B15 above is per TP-1.10, B.

	Customer Service Supervisor (Per TP-1.07, D., TP-1.10, C. and TP-1.11)	<u>Hourly Rate</u>
B16	First Year - Overtime Hourly Rate	\$ 70.31
B17	Second Year - Overtime Hourly Rate	\$ 72.41
B18	Third Year - Overtime Hourly Rate	\$ 74.59
B19	Fourth Year - Overtime Hourly Rate	\$ 76.82
B20	Fifth Year - Overtime Hourly Rate	\$ 79.13

Note: The overtime rate listed in B16 through B20 above is per TP-1.10, C.

	Customer Service Agent (Per TP-1.07, E., TP-1.10, C. and TP-1.11)	<u>Hourly Rate</u>
B21	First Year - Overtime Hourly Rate	\$ 48.69
B22	Second Year - Overtime Hourly Rate	\$ 50.15
B23	Third Year - Overtime Hourly Rate	\$ 51.66
B24	Fourth Year - Overtime Hourly Rate	\$ 53.20
B25	Fifth Year - Overtime Hourly Rate	\$ 54.80

Note: The overtime rate listed in B21 through B25 above is per TP-1.10, C.

Project Manager

(Per TP-1.07, B., TP-1.10, C. and TP-1.11)

Hourly Rate

B26	First Year - Overtime Hourly Rate	\$ 43.27
B27	Second Year - Overtime Hourly Rate	\$ 44.57
B28	Third Year - Overtime Hourly Rate	\$ 45.91
B29	Fourth Year - Overtime Hourly Rate	\$ 47.28
B30	Fifth Year - Overtime Hourly Rate	\$ 48.70

Note: The overtime rate listed in B26 through B30 above is per TP-1.10, C.

Assistant Project Manager

(Per TP-1.07, C., TP-1.10, C. and TP-1.11)

Hourly Rate

B31	First Year - Overtime Hourly Rate	\$ 36.06
B32	Second Year - Overtime Hourly Rate	\$ 37.14
B33	Third Year - Overtime Hourly Rate	\$ 38.25
B34	Fourth Year - Overtime Hourly Rate	\$ 39.40
B35	Fifth Year - Overtime Hourly Rate	\$ 40.58

Note: The overtime rate listed in B31 through B35 above is per TP-1.10, C.

The Extra Work Allowance is per **TP-1.11, Extra Work Allowance.** The dollar amounts for the Extra Work Allowance are **not** guaranteed payments to the Contractor. The funds are intended to give the Administration spending flexibility for work over and above the routine scope of work outlined in the technical provisions of the contract for non-routine, unexpected and emergency expenses.

Bid Item B36

Section VII - Total Contract Cost \$ 6,200,819.86

Sum of Section I plus Section II plus Section III plus Section IV plus Section V plus Section VI

TOTAL CONTRACT COST SEVEN MILLION SEVEN HUNDRED THOUSAND EIGHT HUNDRED NINETEEN
DOLLARS AND EIGHTY-SIX CENTS. (\$ 7,700,819.86).

Award of this contract will be based on the lowest responsive and responsible bid meeting specifications.

The foregoing prices include and cover the furnishing of all vendor/subcontractor labor and material, mark-up, overhead, profit, delivery, storage, burden, installation, equipment, tools, insurance, and all similar incidental costs to complete each individual task, as set forth, described, and shown in the Specifications and other Contract Documents. Total Contract Cost listed above is the maximum spending authority for this contract and is subject to approval by the Maryland Board of Public Works. It should be noted, however, Administration spending authority for the contract is subject to fiscal year appropriations as approved by the Governor and the State Legislature and may be funded at less than the full contract value.

Each and every person bidding and named above must sign here. In case of firm, give the first and last name of each member in full with residence.

In case a bid shall be submitted by or on behalf of any corporation it must be signed in the name of such corporation by an authorized officer, or agent thereof, who shall also subscribe his name and office. The seal of the corporation shall be fixed.

IN WITNESS WHEREOF:

MARK LYNCH

Witness

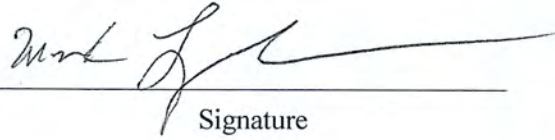
CHRONOS SYSTEMS, INC.

Contractor

DECEMBER 3, 2020

Date

By:


Signature


Name of Point of Contact

ANTHONY R. SIMPSON

Printed or Typed

(301) 423-9177

Phone Number of Point of Contact

CEO & PRESIDENT

Title

CHRONOS1@CHRONOS1.COM

E-mail Address of Point of Contact

52-1871025

Federal Tax Identification Number
or Social Security Number

CEO & PRESIDENT

Title of Point of Contact

ADDENDUM NO. 1

SECTION P

BID OF PrimeFlight Aviation Services, Inc.

ADDRESS 3 Sugar Creek Center Blvd #450, Sugar Land, TX 77478

TELEPHONE NUMBER (281) 942-6800

FACSIMILE NUMBER (832) 674-0422

E-MAIL ADDRESS sfurnari@primeflight.com

MADE THIS _____ 1st _____ DAY OF December, 2020

BID GUARANTY Not required if total bid price is less than \$100,000

TIME OF COMPLETION See TP-1.04 Duration

LIQUIDATED DAMAGES PER CALENDAR D. N/A

BIDS ARE IRREVOCABLE FOR 90 DAYS FOLLOWING BID OPENING

TO THE MARYLAND AVIATION ADMINISTRATION
BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT

GENTLEMEN:

The undersigned hereby declares to have carefully examined the Specifications entitled: Maryland Department of Transportation, Maryland Aviation Administration, **Contract No. MAA-MC-21-011, Airport Customer Service Agents for Automated Passport Control (APC) at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall) dated September 2020.**

The undersigned proposes and agrees to furnish all necessary supervision, labor and expertise to provide professional, reliable and effective customer service in the United State Customs and Border (CPB) Federal Inspection Station (FIS) to facilitate the movement and clearance of international passengers through U.S. Customs via the use of Automated Passport Control (APC) kiosks located in the international terminal at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport for the above-said project for the Maryland Aviation Administration in accordance with the Specifications of the Technical Provisions, and Addenda issued by the Maryland Aviation Administration, number(s) one at _____ and for the following price(s):

Bidders shall submit positive unit price amounts or a bid of zero on the Bid form only. No negative unit price amounts shall be accepted as responsive bids.

Section I - First Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 7,637.90	x	12	=	\$ 91,654.80

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 4,583.33	x	12	=	\$ 55,000.00
B3	1	Assistant Project Manager	\$ 3,750.00	x	12	=	\$ 45,000.00
B4		Fringe Benefits for B2 & B3	\$ 2,680.54	x	12	=	\$ 32,166.48
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 132,166.48</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 21.74	x	56	=	\$ 1,217.44
B7	8	Customer Service Agents	\$ 18.80	x	448	=	\$ 8,422.40
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs			<u>504</u>	=	<u>\$ 9,639.84</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$ 502,648.80
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section I - First Year Costs** \$ 726,470.07

(Part I plus Part II plus Part III)

Section II - Second Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 7,707.86	x	12	=	\$ 92,494.32

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 4,638.07	x	12	=	\$ 55,656.78
B3	1	Assistant Project Manager	\$ 3,794.78	x	12	=	\$ 45,537.37
B4		Fringe Benefits for B2 & B3	\$ 2,692.33	x	12	=	\$ 32,307.99
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 133,502.14</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 22.00	x	56	=	\$ 1,232.00
B7	8	Customer Service Agents	\$ 19.01	x	448	=	\$ 8,516.48
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs			<u>504</u>	=	<u>\$ 9,748.48</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$ 508,313.60
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section II - Second Year Costs** \$ 734,310.05

(Part I plus Part II plus Part III)

Section III - Third Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 7,756.48	x	12	=	\$ 93,077.76

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 4,693.45	x	12	=	\$ 56,321.41
B3	1	Assistant Project Manager	\$ 3,840.10	x	12	=	\$ 46,081.16
B4		Fringe Benefits for B2 & B3	\$ 2,704.27	x	12	=	\$ 32,451.18
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 134,853.76</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 22.25	x	56	=	\$ 1,246.00
B7	8	Customer Service Agents	\$ 19.23	x	448	=	\$ 8,615.04
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs			<u>504</u>	=	<u>\$ 9,861.04</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$ 514,182.80
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 Total Section III - Third Year Costs \$ 742,114.31

(Part I plus Part II plus Part III)

Section IV - Fourth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 7,811.56	x	12	=	\$ 93,738.72

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 4,749.50	x	12	=	\$ 56,993.98
B3	1	Assistant Project Manager	\$ 3,885.95	x	12	=	\$ 46,631.44
B4		Fringe Benefits for B2 & B3	\$ 2,716.34	x	12	=	\$ 32,596.09
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 136,221.50</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate	
B6	1	Customer Service Supervisor	\$ 22.50	x	56	=	\$ 1,260.00	
B7	8	Customer Service Agents	\$ 19.45	x	448	=	\$ 8,713.60	
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				<u>504</u>	=	<u>\$ 9,973.60</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$ 520,052.00
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section IV - Fourth Year Costs** \$ 750,012.22

(Part I plus Part II plus Part III)

Section V - Fifth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 7,873.47	x	12	=	\$ 94,481.64

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 4,806.21	x	12	=	\$ 57,674.57
B3	1	Assistant Project Manager	\$ 3,932.36	x	12	=	\$ 47,188.29
B4		Fringe Benefits for B2 & B3	\$ 2,728.56	x	12	=	\$ 32,742.73
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 137,605.59</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 22.75	x	56	=	\$ 1,274.00
B7	8	Customer Service Agents	\$ 19.67	x	448	=	\$ 8,812.16
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs			<u>504</u>	=	<u>\$ 10,086.16</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$ 525,921.20
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section V - Fifth Year Costs** \$ 758,008.43

(Part I plus Part II plus Part III)

Section VI - Extra Work Allowance (Five Years Per TP-1.11)

\$ 1,500,000.00

Bid Item	<u>Acting Assistant Project Manager</u> (Per <u>TP-1.08, C.</u> , <u>TP-1.10, B.</u> and <u>TP-1.11</u>)	<u>Hourly Rate</u>
B11	First Year - Acting Hourly Rate	\$ 26.09
B12	Second Year - Acting Hourly Rate	\$ 26.40
B13	Third Year - Acting Hourly Rate	\$ 26.70
B14	Fourth Year - Acting Hourly Rate	\$ 27.00
B15	Fifth Year - Acting Hourly Rate	\$ 27.30

Note: The acting hourly rate listed in B11 through B15 above is per TP-1.10, B.

	<u>Customer Service Supervisor</u> (Per <u>TP-1.07, D.</u> , <u>TP-1.10, C.</u> and <u>TP-1.11</u>)	<u>Hourly Rate</u>
B16	First Year - Overtime Hourly Rate	\$ 32.61
B17	Second Year - Overtime Hourly Rate	\$ 33.00
B18	Third Year - Overtime Hourly Rate	\$ 33.38
B19	Fourth Year - Overtime Hourly Rate	\$ 33.75
B20	Fifth Year - Overtime Hourly Rate	\$ 34.13

Note: The overtime rate listed in B16 through B20 above is per TP-1.10, C.

	<u>Customer Service Agent</u> (Per <u>TP-1.07, E.</u> , <u>TP-1.10, C.</u> and <u>TP-1.11</u>)	<u>Hourly Rate</u>
B21	First Year - Overtime Hourly Rate	\$ 28.20
B22	Second Year - Overtime Hourly Rate	\$ 28.52
B23	Third Year - Overtime Hourly Rate	\$ 28.85
B24	Fourth Year - Overtime Hourly Rate	\$ 29.18
B25	Fifth Year - Overtime Hourly Rate	\$ 29.51

Note: The overtime rate listed in B21 through B25 above is per TP-1.10, C.

Project Manager

(Per TP-1.07, B., TP-1.10, C. and TP-1.11)

Hourly Rate

B26	First Year - Overtime Hourly Rate	<u>\$ 34.95</u>
B27	Second Year - Overtime Hourly Rate	<u>\$ 35.30</u>
B28	Third Year - Overtime Hourly Rate	<u>\$ 35.66</u>
B29	Fourth Year - Overtime Hourly Rate	<u>\$ 36.02</u>
B30	Fifth Year - Overtime Hourly Rate	<u>\$ 36.39</u>

Note: The overtime rate listed in B26 through B30 above is per TP-1.10, C.

Assistant Project Manager

(Per TP-1.07, C., TP-1.10, C. and TP-1.11)

Hourly Rate

B31	First Year - Overtime Hourly Rate	<u>\$ 28.59</u>
B32	Second Year - Overtime Hourly Rate	<u>\$ 28.88</u>
B33	Third Year - Overtime Hourly Rate	<u>\$ 29.18</u>
B34	Fourth Year - Overtime Hourly Rate	<u>\$ 29.47</u>
B35	Fifth Year - Overtime Hourly Rate	<u>\$ 29.77</u>

Note: The overtime rate listed in B31 through B35 above is per TP-1.10, C.

The Extra Work Allowance is per **TP-1.11, Extra Work Allowance.** The dollar amounts for the Extra Work Allowance are **not** guaranteed payments to the Contractor. The funds are intended to give the Administration spending flexibility for work over and above the routine scope of work outlined in the technical provisions of the contract for non-routine, unexpected and emergency expenses.

Bid Item B36

Section VII - Total Contract Cost

\$ 5,210,915.09

Sum of Section I plus Section II plus Section III plus Section IV plus Section V plus Section VI

TOTAL CONTRACT COST FIVE MILLION, TWO HUNDRED TEN THOUSAND, NINE HUNDRED FIFTEEN

DOLLARS AND NINE CENTS. (\$ 5,210,915.09).

Award of this contract will be based on the lowest responsive and responsible bid meeting specifications.

The foregoing prices include and cover the furnishing of all vendor/subcontractor labor and material, mark-up, overhead, profit, delivery, storage, burden, installation, equipment, tools, insurance, and all similar incidental costs to complete each individual task, as set forth, described, and shown in the Specifications and other Contract Documents. Total Contract Cost listed above is the maximum spending authority for this contract and is subject to approval by the Maryland Board of Public Works. It should be noted, however, Administration spending authority for the contract is subject to fiscal year appropriations as approved by the Governor and the State Legislature and may be funded at less than the full contract value.

Each and every person bidding and named above must sign here. In case of firm, give the first and last name of each member in full with residence.

In case a bid shall be submitted by or on behalf of any corporation it must be signed in the name of such corporation by an authorized officer, or agent thereof, who shall also subscribe his name and office. The seal of the corporation shall be fixed.

IN WITNESS WHEREOF:

Caithlin Senior

Witness

PrimeFlight Aviation Services, Inc.

Contractor

12-2-2020

Date

By:

R. Allen Ashcraft, Jr.

Signature

Matthew Barry

Name of Point of Contact

R. Allen Ashcraft, Jr.

Printed or Typed

281-942-6823

Phone Number of Point of Contact

Secretary / GC

Title

mbarry@primeflight.com

E-mail Address of Point of Contact

82-2808194

Federal Tax Identification Number
or Social Security Number

EVP Operations

Title of Point of Contact

SECTION P

BID OF Prospect International Airport Services

ADDRESS 2130 S Wolf Road Des Plaines, IL 60018

TELEPHONE NUMBER 847-299-3636

FACSIMILE NUMBER 847-789-8489

E-MAIL ADDRESS corporate@prospectair.com

MADE THIS _____ DAY OF _____

BID GUARANTY Not required if total bid price is less than \$100,000

TIME OF COMPLETION See TP-1.04 Duration

LIQUIDATED DAMAGES PER CALENDAR DAY N/A

BIDS ARE IRREVOCABLE FOR 90 DAYS FOLLOWING BID OPENING

TO THE MARYLAND AVIATION ADMINISTRATION
BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT

GENTLEMEN:

The undersigned hereby declares to have carefully examined the Specifications entitled: Maryland Department of Transportation, Maryland Aviation Administration, **Contract No. MAA-MC-21-011, Airport Customer Service Agents for Automated Passport Control (APC) at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall) dated September 2020.**

The undersigned proposes and agrees to furnish all necessary supervision, labor and expertise to provide professional, reliable and effective customer service in the United States Customs and Border (CPB) Federal Inspection Station (FIS) to facilitate the movement and clearance of international passengers through U.S. Customs via the use of Automated Passport Control (APC) kiosks located in the international terminal at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport for the above-said project for the Maryland Aviation Administration in accordance with the Specifications of the Technical Provisions, and Addendum issued by the Maryland Aviation Administration, number(s) MAA-MC-21-011 at and for the following project:

Bidders shall submit positive unit price amounts or a bid of zero on the Bid form only. No negative unit price amounts shall be accepted as responsive bids.

Section I - First Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$14490.87	x	12	=	\$173890.48

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$4166.93	x	12	=	\$50003.20
B3	1	Assistant Project Manager	\$3334.93	x	12	=	\$40019.20
B4		Fringe Benefits for B2 & B3	\$1155.53	x	12	=	\$13866.36
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$103888.66</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate	
B6	1	Customer Service Supervisor	\$15.42	x	56	=	\$863.52	
B7	8	Customer Service Agents	\$14.42	x	448	=	\$6460.16	
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				<u>504</u>	=	<u>\$7323.68</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$381871.32
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section I - First Year Costs** \$659650.46
(Part I plus Part II plus Part III)

Section II - Second Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$14490.87	x	12	=	\$173890.48

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$4291.94	x	12	=	\$51503.28
B3	1	Assistant Project Manager	\$3434.98	x	12	=	\$41219.76
B4		Fringe Benefits for B2 & B3	\$1155.53	x	12	=	\$13866.36
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$106589.40</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate	
B6	1	Customer Service Supervisor	\$15.42	x	56	=	\$863.52	
B7	8	Customer Service Agents	\$14.42	x	448	=	\$6460.16	
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				<u>504</u>	=	<u>\$7323.68</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$381871.32
 (Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10

Total Section II - Second Year Costs \$662,351.20
 (Part I plus Part II plus Part III)

Section III - Third Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$14490.87	x	12	=	\$173890.48

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$4420.70	x	12	=	\$53048.40
B3	1	Assistant Project Manager	\$3538.03	x	12	=	\$42456.36
B4		Fringe Benefits for B2 & B3	\$1155.53	x	12	=	\$13866.36
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u><u>\$109371.12</u></u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate	
B6	1	Customer Service Supervisor	\$15.42	x	56	=	\$863.52	
B7	8	Customer Service Agents	\$14.42	x	448	=	\$6460.16	
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				<u>504</u>	=	<u><u>\$7323.68</u></u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$381871.3
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section III - Third Year Costs** \$665,132.92
(Part I plus Part II plus Part III)

Section IV - Fourth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$14490.87	x	12	=	\$173890.48

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$4553.32	x	12	=	\$54639.84
B3	1	Assistant Project Manager	\$3644.17	x	12	=	\$43730.04
B4		Fringe Benefits for B2 & B3	\$1155.53	x	12	=	\$13866.36
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$112236.24</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate	
B6	1	Customer Service Supervisor	\$15.42	x	56	=	\$863.52	
B7	8	Customer Service Agents	\$14.42	x	448	=	\$6460.16	
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				<u>504</u>	=	<u>\$7323.68</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$381871.32
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section IV - Fourth Year Costs** \$667,998.04
(Part I plus Part II plus Part III)

Section V - Fifth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$14490.87	x	12	=	\$173890.48

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$4689.92	x	12	=	\$56279.04
B3	1	Assistant Project Manager	\$3753.50	x	12	=	\$45042.00
B4		Fringe Benefits for B2 & B3	\$1155.53	x	12	=	\$13866.36
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$115187.40</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate	
B6	1	Customer Service Supervisor	\$16.00	x	56	=	\$896.00	
B7	8	Customer Service Agents	\$15.00	x	448	=	\$6720.00	
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				<u>504</u>	=	<u>\$7616.00</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** **\$397113.47**
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section V - Fifth Year Costs** **\$686191.3**
(Part I plus Part II plus Part III)

Section VI - Extra Work Allowance (Five Years Per TP-1.11)

\$ 1,500,000.

**Bid
Item**

Acting Assistant Project Manager
(Per TP-1.08, C., TP-1.10, B. and TP-1.11)

Hourly Rate

B11	First Year - Acting Hourly Rate	<u>\$32.15</u>
B12	Second Year - Acting Hourly Rate	<u>\$33.12</u>
B13	Third Year - Acting Hourly Rate	<u>\$34.11</u>
B14	Fourth Year - Acting Hourly Rate	<u>\$35.13</u>
B15	Fifth Year - Acting Hourly Rate	<u>\$36.19</u>

Note: The acting hourly rate listed in B11 through B15 above is per TP-1.10, B.

Customer Service Supervisor
(Per TP-1.07, D., TP-1.10, C. and TP-1.11)

Hourly Rate

B16	First Year - Overtime Hourly Rate	<u>\$34.60</u>
B17	Second Year - Overtime Hourly Rate	<u>\$34.60</u>
B18	Third Year - Overtime Hourly Rate	<u>\$34.60</u>
B19	Fourth Year - Overtime Hourly Rate	<u>\$34.60</u>
B20	Fifth Year - Overtime Hourly Rate	<u>\$36.05</u>

Note: The overtime rate listed in B16 through B20 above is per TP-1.10, C.

Customer Service Agent
(Per TP-1.07, E., TP-1.10, C. and TP-1.11)

Hourly Rate

B21	First Year - Overtime Hourly Rate	<u>\$32.72</u>
B22	Second Year - Overtime Hourly Rate	<u>\$32.72</u>
B23	Third Year - Overtime Hourly Rate	<u>\$32.72</u>
B24	Fourth Year - Overtime Hourly Rate	<u>\$32.72</u>
B25	Fifth Year - Overtime Hourly Rate	<u>\$34.12</u>

Note: The overtime rate listed in B21 through B25 above is per TP-1.10, C.

The foregoing prices include and cover the furnishing of all vendor/subcontractor labor and material, mark-up, overhead, profit, delivery, storage, burden, installation, equipment, tools, insurance, and all similar incidental costs to complete each individual task, as set forth, described, and shown in the Specifications and other Contract Documents. Total Contract Cost listed above is the maximum spending authority for this contract and is subject to approval by the Maryland Board of Public Works. It should be noted, however, Administration spending authority for the contract is subject to fiscal year appropriations as approved by the Governor and the State Legislature and may be funded at less than the full contract value.

Each and every person bidding and named above must sign here. In case of firm, give the first and last name of each member in full with residence.

In case a bid shall be submitted by or on behalf of any corporation it must be signed in the name of such corporation by an authorized officer, or agent thereof, who shall also subscribe his name and office. The seal of corporation shall be fixed.

IN WITNESS WHEREOF:

Matthew Keller

Witness


Prospect International Airport Services

Contractor

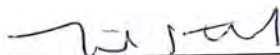
12/1/2020

Date

By:



Signature



Name of Point of Contact

Mike Strobel

Printed or Typed

407-383-5822

Phone Number of Point of Contact

Senior Vice President

Title

mike.strobel@prospectair.com

E-mail Address of Point of Contact

30--3398937

Federal Tax Identification Number
or Social Security Number

Senior Vice President

Title of Point of Contact

ADDENDUM NO. 1

SECTION P

BID OF Spectacular Onsite Staffing Inc.

ADDRESS 7612 Baltimore Annapolis Blvd. Glen Burnie MD 21060

TELEPHONE NUMBER 443-694-1117

FACSIMILE NUMBER 410-355-9501

E-MAIL ADDRESS wmoore@spectacularonsiteservices.com

MADE THIS 02 DAY OF December , 2020

BID GUARANTY Not required if total bid price is less than \$100,000

TIME OF COMPLETION See TP-1.04 Duration

LIQUIDATED DAMAGES PER CALENDAR D. N/A

BIDS ARE IRREVOCABLE FOR 90 DAYS FOLLOWING BID OPENING

TO THE MARYLAND AVIATION ADMINISTRATION
BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT

GENTLEMEN:

The undersigned hereby declares to have carefully examined the Specifications entitled: Maryland Department of Transportation , Maryland Aviation Administration, **Contract No. MAA-MC-21-011, Airport Customer Service Agents for Automated Passport Control (APC) at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall) dated September 2020.**

The undersigned proposes and agrees to furnish all necessary supervision, labor and expertise to provide professional, reliable and effective customer service in the United State Customs and Border (CPB) Federal Inspection Station (FIS) to facilitate the movement and clearance of international passengers through U.S. Customs via the use of Aurtomated Passport Control (APC) kiosks located in the international terminal at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport for the above-said project for the Maryland Aviation Administration in accordance with the Specifications of the Technical Provisions, and Addenda issued by the Maryland Aviation Administration, number(s) 1 at and for the following price(s):

Bidders shall submit positive unit price amounts or a bid of zero on the Bid form only. No negative unit price amounts shall be accepted as responsive bids.

Section I - First Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$4,350.00	x	12	=	\$52,500.00

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$8,125.00	x	12	=	\$97,500.00
B3	1	Assistant Project Manager	\$7,041.67	x	12	=	\$84,500.00
B4		Fringe Benefits for B2 & B3	\$740.00	x	12	=	\$8,800.00
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$190,880.00</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$38.67	x	56	=	\$2,165.52
B7	8	Customer Service Agents	\$21.60	x	448	=	\$9,676.80
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				=	<u>\$11,842.32</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$617,482.24
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section I - First Year Costs** \$860,562.24

(Part I plus Part II plus Part III)

Section II - Second Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$4458.75	x	12	=	\$53,505.00

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$1,125.00	x	12	=	\$97,500.00
B3	1	Assistant Project Manager	\$7,041.67	x	12	=	\$84,500.00
B4		Fringe Benefits for B2 & B3	\$1,110.00	x	12	=	\$13,320.00
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 195,320.00</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$38.67	x	56	=	\$2,165.52
B7	8	Customer Service Agents	\$21.60	x	448	=	\$9,676.80
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				=	<u>\$11,842.32</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$617,482.24
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section II - Second Year Costs** \$ 866,307.24

(Part I plus Part II plus Part III)

Section III - Third Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 4,570.22	x	12	=	\$ 54,842.63

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$8,125.00	x	12	=	\$97,500.00
B3	1	Assistant Project Manager	\$7,041.67	x	12	=	\$84,500.00
B4		Fringe Benefits for B2 & B3	\$1,110.00	x	12	=	\$13,200.00
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 195,320.00</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 38.67	x	56	=	\$ 2,165.52
B7	8	Customer Service Agents	\$ 21.60	x	448	=	\$ 9,676.80
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				=	<u>\$ 11,842.32</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$617,482.24
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section III - Third Year Costs** \$ 867,644.87

(Part I plus Part II plus Part III)

Section IV - Fourth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 4,684.47	x	12	=	\$56,213.70

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$8,125.00	x	12	=	\$97,500.00
B3	1	Assistant Project Manager	\$7,041.67	x	12	=	\$84,500.00
B4		Fringe Benefits for B2 & B3	\$1,110.00	x	12	=	\$13,320.00
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 195,320.00</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 38.67	x	56	=	\$ 2,165.52
B7	8	Customer Service Agents	\$21.60	x	448	=	\$ 9,676.80
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				=	<u>\$ 11,842.32</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9	Total Part III - Maximum Routine Annual Costs: (Total Maximum Routine Weekly Costs x 52.142 Weeks)					=	<u>\$ 617,482.24</u>
B10	Total Section IV - Fourth Year Costs					=	<u>\$ 869,015.94</u>

(Part I plus Part II plus Part III)

Section V - Fifth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$4,801.59	x	12	=	\$ 57,619.04

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$8,125.00	x	12	=	\$97,500.00
B3	1	Assistant Project Manager	\$7,041.67	x	12	=	\$ 84,500.00
B4		Fringe Benefits for B2 & B3	\$ 1,110.00	x	12	=	\$ 13,320.00
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$195,320.00</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate	
B6	1	Customer Service Supervisor	\$ 38.67	x	56	=	\$2,165.52	
B7	8	Customer Service Agents	\$21.60	x	448	=	\$ 9,676.80	
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				<u>504</u>	=	<u>\$11,842.32</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$617,482.24
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section V - Fifth Year Costs** \$870,421.28

(Part I plus Part II plus Part III)

Section VI - Extra Work Allowance (Five Years Per TP-1.11)

\$ 1,500,000.00

Bid Item	<u>Acting Assistant Project Manager</u> (Per <u>TP-1.08, C.</u> , <u>TP-1.10, B.</u> and <u>TP-1.11</u>)	<u>Hourly Rate</u>
B11	First Year - Acting Hourly Rate	\$ 44.01
B12	Second Year - Acting Hourly Rate	\$ 44.01
B13	Third Year - Acting Hourly Rate	\$ 44.01
B14	Fourth Year - Acting Hourly Rate	\$ 44.01
B15	Fifth Year - Acting Hourly Rate	\$ 44.01

Note: The acting hourly rate listed in B11 through B15 above is per TP-1.10, B.

	<u>Customer Service Supervisor</u> (Per <u>TP-1.07, D.</u> , <u>TP-1.10, C.</u> and <u>TP-1.11</u>)	<u>Hourly Rate</u>
B16	First Year - Overtime Hourly Rate	\$ 58.00
B17	Second Year - Overtime Hourly Rate	\$ 58.00
B18	Third Year - Overtime Hourly Rate	\$ 58.00
B19	Fourth Year - Overtime Hourly Rate	\$ 58.00
B20	Fifth Year - Overtime Hourly Rate	\$ 58.00

Note: The overtime rate listed in B16 through B20 above is per TP-1.10, C.

	<u>Customer Service Agent</u> (Per <u>TP-1.07, E.</u> , <u>TP-1.10, C.</u> and <u>TP-1.11</u>)	<u>Hourly Rate</u>
B21	First Year - Overtime Hourly Rate	\$ 32.40
B22	Second Year - Overtime Hourly Rate	\$ 32.40
B23	Third Year - Overtime Hourly Rate	\$ 32.40
B24	Fourth Year - Overtime Hourly Rate	\$ 32.40
B25	Fifth Year - Overtime Hourly Rate	\$ 32.40

Note: The overtime rate listed in B21 through B25 above is per TP-1.10, C.

The foregoing prices include and cover the furnishing of all vendor/subcontractor labor and material, mark-up, overhead, profit, delivery, storage, burden, installation, equipment, tools, insurance, and all similar incidental costs to complete each individual task, as set forth, described, and shown in the Specifications and other Contract Documents. Total Contract Cost listed above is the maximum spending authority for this contract and is subject to approval by the Maryland Board of Public Works. It should be noted, however, Administration spending authority for the contract is subject to fiscal year appropriations as approved by the Governor and the State Legislature and may be funded at less than the full contract value.

Each and every person bidding and named above must sign here. In case of firm, give the first and last name of each member in full with residence.

In case a bid shall be submitted by or on behalf of any corporation it must be signed in the name of such corporation by an authorized officer, or agent thereof, who shall also subscribe his name and office. The seal of the corporation shall be fixed.

IN WITNESS WHEREOF:

Winston J. Moore
Witness

Spectacular Onsite Staffing Inc.
Contractor

12.02.2020
Date

By: *Winston J. Moore*
Signature

Winston J. Moore
Name of Point of Contact

Winston J. Moore
Printed or Typed

443-694-1117
Phone Number of Point of Contact

Owner
Title

wmoore@spectacularonsiteservices.com
E-mail Address of Point of Contact

20-2052030
Federal Tax Identification Number
or Social Security Number

Owner
Title of Point of Contact

ADDENDUM NO. 1

SECTION P

BID OF Trust Consulting Services, Inc.

ADDRESS 1250 Connecticut Avenue, NW; Suite 700; Washington, DC 20036

TELEPHONE NUMBER 202-888-4567

FACSIMILE NUMBER 202-888-1305

E-MAIL ADDRESS jamesr@tcsservices.net

MADE THIS 30th DAY OF November

BID GUARANTY Not required if total bid price is less than \$100,000

TIME OF COMPLETION See TP-1.04 Duration

LIQUIDATED DAMAGES PER CALENDAR D N/A

BIDS ARE IRREVOCABLE FOR 90 DAYS FOLLOWING BID OPENING

TO THE MARYLAND AVIATION ADMINISTRATION
BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT

GENTLEMEN:

The undersigned hereby declares to have carefully examined the Specifications entitled: Maryland Department of Transportation, Maryland Aviation Administration, **Contract No. MAA-MC-21-011, Airport Customer Service Agents for Automated Passport Control (APC) at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall) dated September 2020.**

The undersigned proposes and agrees to furnish all necessary supervision, labor and expertise to provide professional, reliable and effective customer service in the United State Customs and Border (CPB) Federal Inspection Station (FIS) to facilitate the movement and clearance of international passengers through U.S. Customs via the use of Automated Passport Control (APC) kiosks located in the international terminal at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport for the above-said project for the Maryland Aviation Administration in accordance with the Specifications of the Technical Provisions, and Addenda issued by the Maryland Aviation Administration, number(s) _____ at and for the following price(s):

Bidders shall submit positive unit price amounts or a bid of zero on the Bid form only. No negative unit price amounts shall be accepted as responsive bids.

Section I - First Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly	x	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 8,136.94	x	12	=	\$ 97,643.34

Part II - (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 3,808.00	x	12	=	\$ 45,696.00
B3	1	Assistant Project Manager	\$ 3,490.67	x	12	=	\$ 41,888.00
B4		Fringe Benefits for B2 & B3	\$ 2,393.74	x	12	=	\$ 28,724.92
B5	<u>2</u>					=	<u>\$ 116,308.92</u>

**Part II - Total Maximum Annual
Project Management Costs**

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 24.99	x	56	=	\$ 1,399.34
B7	8	Customer Service Agents	\$ 23.49	x	448	=	\$ 10,522.51
B8	<u>9</u>				<u>504</u>	=	<u>\$ 11,921.85</u>

**Part III - Total Maximum Weekly
Routine Personnel Costs**

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9		Total Part III - Maximum Routine Annual Costs: (Total Maximum Routine Weekly Costs x 52.142 Weeks)				=	<u>\$ 621,628.85</u>
B10		Total Section I - First Year Cost (Part I plus Part II plus Part III)				=	<u>\$ 835,581.11</u>

Section II - Second Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly	x	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 8,259.00	x	12	=	\$ 99,107.99

Part II- (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 3,865.12	x	12	=	\$ 46,381.44
B3	1	Assistant Project Manager	\$ 3,543.03	x	12	=	\$ 42,516.32
B4		Fringe Benefits for B2 & B3	\$ 2,429.65	x	12	=	\$ 29,155.79
B5	<u>2</u>					=	<u>\$ 118,053.55</u>

Part II - Total Maximum Annual Project Management Costs

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 25.36	x	56	=	\$ 1,420.33
B7	8	Customer Service Agents	\$ 23.84	x	448	=	\$ 10,680.35
B8	<u>9</u>				<u>504</u>	=	<u>\$ 12,100.67</u>

Part III - Total Maximum Weekly Routine Personnel Costs

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9	Total Part III - Maximum Routine Annual Costs: (Total Maximum Routine Weekly Costs x 52.142 Weeks)	<u>\$ 630,953.28</u>
B10	Total Section II - Second Year Cost (Part I plus Part II plus Part III)	<u>\$ 848,114.83</u>

Section III - Third Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly	x	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 8,382.88	x	12	=	\$ 100,594.61

Part II - (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 3,923.10	x	12	=	\$ 47,077.16
B3	1	Assistant Project Manager	\$ 3,596.17	x	12	=	\$ 43,154.06
B4		Fringe Benefits for B2 & B3	\$ 2,466.09	x	12	=	\$ 29,593.13
II - Total Maximum Annual Project Management Costs						=	\$ 119,824.36
B5	<u>2</u>						

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 25.74	x	56	=	\$ 1,441.63
B7	8	Customer Service Agents	\$ 24.20	x	448	=	\$ 10,840.55
Part III - Total Maximum Weekly Routine Personnel Costs						=	\$ 12,282.18
B8	<u>9</u>				<u>504</u>		

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9	Total Part III - Maximum Routine Annual Costs:	<u>\$ 640,417.58</u>
	otal Maximum Routine Weekly Costs x 52.142 Weeks)	
B10	Total Section III - Third Year Cost (Part I plus Part II plus Part III)	<u>\$ 860,836.55</u>

Section IV - Fourth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly	x	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 8,508.63	x	12	=	\$ 102,103.53

Part II - (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 3,981.94	x	12	=	\$ 47,783.32
B3	1	Assistant Project Manager	\$ 3,650.11	x	12	=	\$ 43,801.38
B4		Fringe Benefits for B2 & B3	\$ 2,503.09	x	12	=	\$ 30,037.03
Part II - Total Maximum Annual Project Management Costs							
B5	<u>2</u>					=	<u>\$ 121,621.72</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 26.13	x	56	=	\$ 1,463.25
B7	8	Customer Service Agents	\$ 24.56	x	448	=	\$ 11,003.16
Part III - Total Maximum Weekly Routine Personnel Costs							
B8	<u>9</u>				<u>504</u>	=	\$ 12,466.42

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9	Total Part III - Maximum Routine Annual Costs:	<u>\$ 650,023.85</u>
	otal Maximum Routine Weekly Costs x 52.142 Weeks)	
B10	Total Section IV - Fourth Year Cost	<u>\$ 873,749.10</u>
	(Part I plus Part II plus Part III)	

Section V - Fifth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly	x	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 8,636.26	x	12	=	\$ 103,635.08

Part II - (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 4,041.67	x	12	=	\$ 48,500.07
B3	1	Assistant Project Manager	\$ 3,704.87	x	12	=	\$ 44,458.40
B4		Fringe Benefits for B2 & B3	\$ 2,540.63	x	12	=	\$ 30,487.58
Part II - Total Maximum Annual Project Management Costs						=	\$ 123,446.05
B5	<u>2</u>						

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 26.52	x	56	=	\$ 1,485.20
B7	8	Customer Service Agents	\$ 24.93	x	448	=	\$ 11,168.21
Part III - Total Maximum Weekly Routine Personnel Costs						=	\$ 12,653.41
B8	<u>9</u>				<u>504</u>	=	

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9	Total Part III - Maximum Routine Annual Costs:					<u>\$ 659,774.21</u>
	otal Maximum Routine Weekly Costs x 52.142 Weeks)					
B10	Total Section V - Fifth Year Cost					<u>\$ 886,855.33</u>
	(Part I plus Part II plus Part III)					

Section VI - Extra Work Allowance (Five Years Per TP-1.11)

\$ 1,500,000.00

Bid Item	<u>Acting Assistant Project Manager</u> (Per TP-1.08, C., TP-1.10, B. and TP-1.11)	<u>Hourly Rate</u>
B11	First Year - Acting Hourly Rate	\$ 28.53
B12	Second Year - Acting Hourly Rate	\$ 28.95
B13	Third Year - Acting Hourly Rate	\$ 29.39
B14	Fourth Year - Acting Hourly Rate	\$ 29.83
B15	Fifth Year - Acting Hourly Rate	\$ 30.28

Note: The acting hourly rate listed in B11 through B15 above is per TP-1.10, B.

	<u>Customer Service Supervisor</u> (Per TP-1.07, D., TP-1.10, C. and TP-1.11)	<u>Hourly Rate</u>
B16	First Year - Overtime Hourly Rate	\$ 35.66
B17	Second Year - Overtime Hourly Rate	\$ 36.19
B18	Third Year - Overtime Hourly Rate	\$ 36.74
B19	Fourth Year - Overtime Hourly Rate	\$ 37.29
B20	Fifth Year - Overtime Hourly Rate	\$ 37.85

Note: The overtime rate listed in B16 through B20 above is per TP-1.10, C.

	<u>Customer Service Agent</u> (Per TP-1.07, E., TP-1.10, C. and TP-1.11)	<u>Hourly Rate</u>
B21	First Year - Overtime Hourly Rate	\$ 33.43
B22	Second Year - Overtime Hourly Rate	\$ 33.93
B23	Third Year - Overtime Hourly Rate	\$ 34.44
B24	Fourth Year - Overtime Hourly Rate	\$ 34.96
B25	Fifth Year - Overtime Hourly Rate	\$ 35.48

Note: The overtime rate listed in B26 through B30 above is per TP-1.10, C

	<u>Project Manager</u> (Per TP-1.07, D., TP-1.10, C. and TP-1.11)	<u>Hourly Rate</u>
--	--	--------------------

B26	First Year - Overtime Hourly Rate	\$	<u>53.49</u>
B27	Second Year - Overtime Hourly Rate	\$	<u>54.29</u>
B28	Third Year - Overtime Hourly Rate	\$	<u>55.10</u>
B29	Fourth Year - Overtime Hourly Rate	\$	<u>55.93</u>
B30	Fifth Year - Overtime Hourly Rate	\$	<u>56.77</u>

Note: The overtime rate listed in B26 through B30 above is per TP-1.10, C.

Assistant Project Manager
(Per TP-1.07, E., TP-1.10, C. and TP-1.11)

			<u>Hourly Rate</u>
B31	First Year - Overtime Hourly Rate	\$	<u>49.03</u>
B32	Second Year - Overtime Hourly Rate	\$	<u>49.76</u>
B33	Third Year - Overtime Hourly Rate	\$	<u>50.51</u>
B34	Fourth Year - Overtime Hourly Rate	\$	<u>51.27</u>
B35	Fifth Year - Overtime Hourly Rate	\$	<u>52.04</u>

Note: The overtime rate listed in B31 through B35 above is per TP-1.10, C

The Extra Work Allowance is per **TP-1.11, Extra Work Allowance**. The dollar amounts for the Extra Work Allowance are **not** guaranteed payments to the Contractor. The funds are intended to give the Administration spending flexibility for work over and above the routine scope of work outlined in the technical provisions of the contract for non-routine, unexpected and emergency expenses.

B36

Se \$ 5,805,136.92

Sum of Section I plus Section II plus Section III plus Section IV plus Section V plus Section V

TOTAL CONTRACT COST Five Million Eight hundred thousand Five thousand One hundred thirty six dollars and 92 cents

The foregoing prices include and cover the furnishing of all vendor/subcontractor labor and material, mark-up, overhead, profit, delivery, storage, burden, installation, equipment, tools, insurance, and all similar incidental costs to complete each individual task, as set forth, described, and shown in the Specifications and other Contract Documents. Total Contract Cost listed above is the maximum spending authority for this contract and is subject to approval by the Maryland Board of Public Works. It should be noted, however, Administration spending authority for the contract is subject to fiscal year appropriations as approved by the Governor and the State Legislature and may be funded at less than the full contract value.

Each and every person bidding and named above must sign here. In case of firm, give the first and last name of each member in full with residence.

In case a bid shall be submitted by or on behalf of any corporation it must be signed in the name of such corporation by an authorized officer, or agent thereof, who shall also subscribe his name and office. The seal of the corporation shall be fixed.

IN WITNESS WHEREOF:



Witness

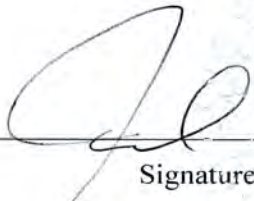
Trust Consulting Services, Inc.

Contractor

December 3, 2020

Date

By:



Signature

James Radford

Name of Point of Contact

James W. Radford
CEO
Trust Consulting Services Inc.

Printed or Typed

202-888-4567

Phone Number of Point of Contact

President/CEO

Title

jamesr@tcsservices.net

E-mail Address of Point of Contact

475191624

Federal Tax Identification Number
or Social Security Number

President/CEO

Title of Point of Contact

ADDENDUM NO. 1

SECTION P

BID OF DAL Global Services, dba Unifi

ADDRESS 980 Virginia Ave. Dept 937, Atlanta, GA 30354

TELEPHONE NUMBER 954-579-8719

FACSIMILE NUMBER _____

E-MAIL ADDRESS ChaseNAllen@unifiservice.com

MADE THIS Third DAY OF December 2020

BID GUARANTY Not required if total bid price is less than \$100,000

TIME OF COMPLETION See TP-1.04 Duration

LIQUIDATED DAMAGES PER CALENDAR D. N/A

BIDS ARE IRREVOCABLE FOR 90 DAYS FOLLOWING BID OPENING

TO THE MARYLAND AVIATION ADMINISTRATION
BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT

GENTLEMEN:

The undersigned hereby declares to have carefully examined the Specifications entitled: Maryland Department of Transportation , Maryland Aviation Administration, **Contract No. MAA-MC-21-011, Airport Customer Service Agents for Automated Passport Control (APC) at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall) dated September 2020.**

The undersigned proposes and agrees to furnish all necessary supervision, labor and expertise to provide professional, reliable and effective customer service in the United State Customs and Border (CPB) Federal Inspection Station (FIS) to facilitate the movement and clearance of international passengers through U.S. Customs via the use of Aurtomated Passport Control (APC) kiosks located in the international terminal at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport for the above-said project for the Maryland Aviation Administration in accordance with the Specifications of the Technical Provisions, and Addenda issued by the Maryland Aviation Administration, number(s) MAA-MC-21-11 at and for the following price(s):

Bidders shall submit positive unit price amounts or a bid of zero on the Bid form only. No negative unit price amounts shall be accepted as responsive bids.

Section I - First Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 2,266	x	12	=	\$ 27,192

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 7,661	x	12	=	\$ 91,927
B3	1	Assistant Project Manager	\$ 5,552	x	12	=	\$ 66,623
B4		Fringe Benefits for B2 & B3	\$ 4,158	x	12	=	\$ 49,901
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	\$ 208,450

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 29.88	x	56	=	\$ 1,673
B7	8	Customer Service Agents	\$ 23.58	x	448	=	\$ 10,564
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs			504	=	\$ 12,238

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$ 638,096
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section I - First Year Costs** \$ 873,738

(Part I plus Part II plus Part III)

Section II - Second Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 2,266	x	12	=	\$ 27,192

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 7,661	x	12	=	\$ 91,927
B3	1	Assistant Project Manager	\$ 5,552	x	12	=	\$ 66,623
B4		Fringe Benefits for B2 & B3	\$ 4,158	x	12	=	\$ 49,901
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 208,450</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 29.88	x	56	=	\$ 1,673
B7	8	Customer Service Agents	\$ 23.58	x	448	=	\$ 10,564
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs			<u>504</u>	=	<u>\$ 12,238</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$ 638,096
 (Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section II - Second Year Costs** \$ 873,738

(Part I plus Part II plus Part III)

Section III - Third Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 2,266	x	12	=	\$ 27,192

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 7,661	x	12	=	\$ 91,927
B3	1	Assistant Project Manager	\$ 5,552	x	12	=	\$ 66,623
B4		Fringe Benefits for B2 & B3	\$ 4,158	x	12	=	\$ 49,901
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 208,450</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate	
B6	1	Customer Service Supervisor	\$ 29.88	x	56	=	\$ 1,673	
B7	8	Customer Service Agents	\$ 23.58	x	448	=	\$ 10,564	
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				<u>504</u>	=	<u>\$ 12,238</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$ 638,096
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section III - Third Year Costs** \$ 873,738

(Part I plus Part II plus Part III)

Section IV - Fourth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 2,266	x	12	=	\$ 27,192

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 7,661	x	12	=	\$ 91,927
B3	1	Assistant Project Manager	\$ 5,552	x	12	=	\$ 66,623
B4		Fringe Benefits for B2 & B3	\$ 4,158	x	12	=	\$ 49,901
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 208,450</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 29.88	x	56	=	\$ 1,673
B7	8	Customer Service Agents	\$ 23.58	x	448	=	\$ 10,564
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs				=	<u>\$ 12,238</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$ 638,096
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section IV - Fourth Year Costs** \$ 873,738

(Part I plus Part II plus Part III)

Section V - Fifth Year

Part I - Administration/Management Fee (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	Description	Monthly Cost	X	Frequency (Months)	=	Annual Cost
B1	Administration/Management Fee	\$ 2,266	x	12	=	\$ 27,192

Part II - Project Management Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Monthly Costs	x	Frequency (Months)	=	Annual Cost
B2	1	Project Manager	\$ 7,661	x	12	=	\$ 91,927
B3	1	Assistant Project Manager	\$ 5,552	x	12	=	\$ 66,623
B4		Fringe Benefits for B2 & B3	\$ 4,158	x	12	=	\$ 49,901
B5	<u>2</u>	Part II - Total Maximum Annual Project Management Costs				=	<u>\$ 208,450</u>

Note 1: Monthly Costs for Bid Items B2 and B3 is per TP-1.10, A. 2.

Note 2: Fringe benefits monthly costs for Bid Item B4 is per TP-1.10, A. 2. b. and listed in dollars and cents for the total of the monthly costs listed in B2 & B3

Part III - Routine Personnel Costs (Per TP-1.05, TP-1.07 and TP-1-10)

Bid Item	No. Positions	Position(s) Full-Time On-Site	Hourly Rate	x	Hours Per Week	=	Weekly Rate
B6	1	Customer Service Supervisor	\$ 29.88	x	56	=	\$ 1,673
B7	8	Customer Service Agents	\$ 23.58	x	448	=	\$ 10,564
B8	<u>9</u>	Part III - Total Maximum Weekly Routine Personnel Costs			<u>504</u>	=	<u>\$ 12,238</u>

Note: Per TP-1.10, A. 3. Routine Personnel Costs, the Hourly Rates in Part III are fully burdened to include FICA, FUI, SUI, Workers Compensation, uniform costs including laundering, and leave benefits provided by Contractor.

B9 **Total Part III - Maximum Routine Annual Costs:** \$ 638,096
(Total Maximum Routine Weekly Costs x 52.142 Weeks)

B10 **Total Section V - Fifth Year Costs** \$ 873,738

(Part I plus Part II plus Part III)

Section VI - Extra Work Allowance (Five Years Per TP-1.11)

\$ 1,500,000.00

Bid Item	<u>Acting Assistant Project Manager</u> (Per TP-1.08, C., TP-1.10, B. and TP-1.11)	<u>Hourly Rate</u>
B11	First Year - Acting Hourly Rate	\$ 53.78
B12	Second Year - Acting Hourly Rate	\$ 53.78
B13	Third Year - Acting Hourly Rate	\$ 53.78
B14	Fourth Year - Acting Hourly Rate	\$ 53.78
B15	Fifth Year - Acting Hourly Rate	\$ 53.78

Note: The acting hourly rate listed in B11 through B15 above is per TP-1.10, B.

	<u>Customer Service Supervisor</u> (Per TP-1.07, D., TP-1.10, C. and TP-1.11)	<u>Hourly Rate</u>
B16	First Year - Overtime Hourly Rate	\$ 44.82
B17	Second Year - Overtime Hourly Rate	\$ 44.82
B18	Third Year - Overtime Hourly Rate	\$ 44.82
B19	Fourth Year - Overtime Hourly Rate	\$ 44.82
B20	Fifth Year - Overtime Hourly Rate	\$ 44.82

Note: The overtime rate listed in B16 through B20 above is per TP-1.10, C.

	<u>Customer Service Agent</u> (Per TP-1.07, E., TP-1.10, C. and TP-1.11)	<u>Hourly Rate</u>
B21	First Year - Overtime Hourly Rate	\$ 35.37
B22	Second Year - Overtime Hourly Rate	\$ 35.37
B23	Third Year - Overtime Hourly Rate	\$ 35.37
B24	Fourth Year - Overtime Hourly Rate	\$ 35.37
B25	Fifth Year - Overtime Hourly Rate	\$ 35.37

Note: The overtime rate listed in B21 through B25 above is per TP-1.10, C.

The foregoing prices include and cover the furnishing of all vendor/subcontractor labor and material, mark-up, overhead, profit, delivery, storage, burden, installation, equipment, tools, insurance, and all similar incidental costs to complete each individual task, as set forth, described, and shown in the Specifications and other Contract Documents. Total Contract Cost listed above is the maximum spending authority for this contract and is subject to approval by the Maryland Board of Public Works. It should be noted, however, Administration spending authority for the contract is subject to fiscal year appropriations as approved by the Governor and the State Legislature and may be funded at less than the full contract value.

Each and every person bidding and named above must sign here. In case of firm, give the first and last name of each member in full with residence.

In case a bid shall be submitted by or on behalf of any corporation it must be signed in the name of such corporation by an authorized officer, or agent thereof, who shall also subscribe his name and office. The seal of the corporation shall be fixed.

