MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND AVIATION ADMINISTRATION

Permits
P.O. Box 8766, BWI Airport
Maryland 21240-0766
Tel. 410-859-7796
Fax: 410-859-5440

APPLICATION FOR SINGLE TRADE PERMIT

☐ **Electrical** ☐ **Gas**
☐ **Mechanical** ☐ **Fire Safety**
☐ **Plumbing** (Fire sprinkler, Fire Alarm, Suppression)

One application per trade only. If additional trades are added to the scope, within a period of 180 days from the date of last approval, the applicant will be required to submit a Building Permit application for the entire project.

GENERAL INFORMATION (To be completed by the applicant, please print)

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Project Name:		Airport:	☐ **BWI** ☐ **MTN**
Project Location:		Tenant Space No.	
Name of Applicant/Tenant		Tel.:	
		E-mail:	
Contact Person:		Tel.:	
Representing:		E-mail:	
Mailing Address:		Emergency Contact and Number:	
Brief Description of Project:		**Check Appropriate Box:**	
		Existing Tenant? ☐ New Tenant? ☐	
Name of Master Electrician, Master Plumber or Master HVACR:		Tel.:	
		E-mail:	
MD License No.: Expiration:		Cell/Emergency No.	
Company/Organization: Street Address: City, State, Zip: Maryland Business License Number		**Work By MAA Employees** Funding Source: Supervisor's Name:	
*Attach Photocopies of Current MD License and Insurance Certificate		Supervisor's Signature:	

Check Appropriate Box:

	Yes	No		Yes	No
Will a crane be required during construction?	☐	☐	Will the work be done in a "Confined Space?"	☐	☐
Will the work involve "Hot Work/Welding?"	☐	☐	Will the work require trenching and excavation?	☐	☐
Will the work involve High Voltage?	☐	☐			

If the answer to any of those questions is Yes, additional permits are required.

Applicant's Signature: Date:

FOR OFFICE USE ONLY

	Yes	No		Yes	No
Is the Application Form complete?	☐	☐	Is Safety Plan provided?	☐	☐
Is Insurance Certificate provided?	☐	☐	Are Drawings sufficiently complete?	☐	☐
Is Copy of Trade License provided?	☐	☐	Are additional permits required?	☐	☐

Permit Coordinator Date:

Date Received:

Date of Meeting:

Date of Release:

STP Number: